

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
November 26, 2024**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

**3. ROLL CALL**

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez  
Absent: Trustee Liska

**4. APPROVAL OF THE MINUTES**

That the minutes of the regular board meeting of November 12, 2024 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez  
No: NA

Motion Carried.

**5. REPORTS OF EXPENDITURES**

To approve the village payroll and accounts payable expenditures as of October 31, 2024:

1.) Payroll – FT / PT / Officials	\$ 104,927.01
2.) Bills Payable	\$ 1,012,572.76
Total Expenditures:	\$ 1,117,499.77

Action Requested: Motion to approve.

Motion: Trustee Nevarez

Second: Trustee Ramirez,  
Yes: Trustees Nevarez, Ramirez, Grossi, Sudkamp, Hubacek  
No: NA  
Motion Carried.

**6. TREASURERS REPORT FOR OCTOBER 2024:**

Revenues:	\$	560,414.56
Expenses:	\$	<u>341,725.80</u>
Expenses Exceeds Revenues	\$	-175,881.44

Action Requested: None, information only.

**7. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Village Accountant Joy Conklin to discuss a pay request submitted by Hancock Engineering and payable to MQ Construction related to the Wenonah Avenue Basin Flood Relief Improvements and will provide details on this invoice that is over the normal range of vendor invoices.

Action requested: None, informational only.

Agenda Item # 2 – Letter from Village Accountant Joy Conklin requesting the board approve the renewal of liability, workers’ compensation, and cyber insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$256,000 for the period of December 1, 2024 thru November 30, 2025.

Action Requested: Motion to approve renewal of liability, workers’ compensation, and cyber insurance with the Illinois Counties Risk Management Trust (ICRMT) at a cost not to exceed \$256,000 for the period of December 1, 2024 through November 30, 2025.

Motion: Trustee Ramirez  
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Nevarez  
No: NA

Agenda Item # 3 – Letter from Village Accountant Joy Conklin requesting the board approve renewing the Employee Health Insurance Plan with Blue Cross/Blue Shield for Calendar Year 2025 and authorize the Village Administrator to execute the renewal application.

Action requested: Motion to approve renewing the Employee Health Insurance Plan with Blue Cross/Blue Shield for Calendar Year 2025 and authorize the Village Administrator to execute the renewal application.

Motion: Trustee Grossi  
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Sudkamp, Hubacek, Nevarez  
No: NA

Agenda Item # 4 - Letter from Village Clerk McGuffey requesting the board to approve the Village of Forest View Board meeting Schedule for Calendar Year 2025.

Action requested: Motion to approve the Village of Forest View Board meeting Schedule for Calendar Year 2025.

Motion: Trustee Sudkamp  
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Grossi, Ramirez  
No: Trustee Nevarez

Agenda Item # 5 – President Miller is requesting the board approve appointing Edward J. Durec as a part-time Certified Class C Water Operator.

Action Requested: Motion to approve appointing Edward J. Durec as a part-time Certified Class C Water Operator.

Motion: Trustee Sudkamp  
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Grossi, Ramirez, Nevarez  
No: NA

**8. APPLICATION FOR RESIDENTIAL BUILDING PERMITS:**

NF24-41 Catherine Hughes 4605 Maple Ave. Removal of old siding and installation of new siding with insulation and code upgrade.

Action Requested: None informational only.

**10. REPORTS OF OFFICERS:**

*In the meeting President Miller introduced John Durocher as our interim Village Administrator.*

**A) REPORTS FROM DEPARTMENT HEADS**

Interim Village Administrator John Durocher

- Reported that the village has three active Department of Commerce and Economic Opportunity DCEO grants and two of them are being closed out and the other one is waiting for the grant reward.
- Announced that will be presenting to the board in January a petition for annexation of property at 5000 S. Central Ave which is currently unincorporated. The warehouse is valued at 17 million. This will add to our tax base and will slightly reduce individual property tax bills slightly. He stated this is good news for the village and its already an existing operation so it will not increase traffic, and the village will have their business license, permitting fees and get revenue. He is working with our attorney on the process, and we will need to hold a public hearing in January and stated that this company will be disconnecting from the Fire District and will be coming over to the Forest View Fire Department.

*Fire Chief Jones mentioned that his department has conducted fire and life safety inspections with Combined Warehouse. The building has done upgrades to their fire and live safety and improvements to the property. Trustee Grossi stated that he is concerned with our Police Department going further away and once they annex it allows other businesses to come in. Tanner stated that they will not be moving away, we will be moving closer to the pumphouse and depending on what goes on with EPA we may need to take over the water systems on 51<sup>st</sup> street. Mikes plan was to annex all properties on Central and 51<sup>st</sup> back towards our pumphouse so we would have complete stretch to access our water main.*

- Reported that he is working on coming up with better way of presenting financial information to the board. The board will be getting a more detailed budget vs actual report. He is working within the accounting system and will be providing a more detailed report that will be in the board packets.
- Reported he reviewed the last six months and stated that our revenues are where they should be. There are good financial protections in place and there is more money coming in from different sources. We have four million dollars in grant work out there and it will come in very inconsistently which is why financially some months because you will spend more than you take in, and other months you will take in more than your spend. The Village has money coming in from a lot of different sources, we get two big chunks of property taxes a year and others dribble in throughout the year. Gaming revenue is consistent and other revenue. He told the board that you do not want to look at one month at a time and look at a six-month chunk or an annual chunk he will be presenting to the board where we are as of April 2024 and will be going through the audit the board at that time.

Superintendent of Water and Public Works Tanner Miller reported:

- Reported that the Oak Park Ave project is 100% complete.
- Reported that the traffic lights on Central will go live on Dec 3<sup>rd</sup>.

Police Chief Zarate reported:

- Reported that the Police Department is strengthening their patrol presence in parking lots and on the other side of town.
- Working with Cook County on an incident regarding a business and waiting for report from county on further action.
- Discussed with the board an incident regarding to stolen goods from a train that occurred on the dead end of Wenonah Ave.

Fire Chief Jones reported:

- Reported that six full-time personnel were added to the contract and will start in December. They started their onboarding with the contract company and will complete their EMS and Data Systems training in January.

**B.) REPORTS FROM VILLAGE TRUSTEES:**

- Trustee Nevarez asked if the village would extend the compost program a little longer.

*The board asked Superintendent of Public Works Miller to send out a code red to inform the residents that they will extend the composting until December 10<sup>th</sup>.*

**C.) REPORTS FROM THE VILLAGE PRESIDENT:**

- None

**11. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

- Resident asked about the cameras in the park.

**MOTION TO ADJOURN:**

Motion: Trustee Ramirez

Second: Trustee Grossi

**12. ROLL CALL:**

VOICE VOTE:      AYES: ALL      NAYS: NONE      Motion Carried.

**13. ADJOURNMENT:**

To adjourn at 7:45 P.M.

Respectfully submitted,

Laura D. McGuffey

Village Clerk