

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
July 28, 2026**

BOARD MEETING:

1. Pro-Tem

Agenda Item # 1 – Letter from Village Clerk McGuffey regarding the absence of Village President David Liska at the July 28, 2026 Board Meeting. The Illinois Compiled Statutes 65 ILCS 5/3.1-35-35 paraphrased states, “In the absence of the president, the corporate authorities may elect one of their members to act as a temporary chairman. The temporary chairman shall have only the powers of a presiding officer and a right to vote only in the capacity as trustee on any ordinance, resolution, or motion.”

Action requested: The Illinois Compiled Statutes 65 ILCS 5/3.1-35-35 and 1-7-4 of the Village Code. Motion to choose to elect one of their members to act as a temporary Chairman. In the meeting the board elected Trustee Mike Grossi as the temporary chairman.

Motion: Trustee Castanuela motioned for Trustee Mike Grossi to
Second: Trustee Sudkamp

Yes: Trustee Castanuela, Sudkamp, Hubacek, Nevarez, Nitka
No: Na
Motion Carried.

2. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village Trustee Mike Grossi at 7:01 P.M.

3. PLEDGE OF ALLEGIANCE

Village Trustee Grossi led the Board Trustees and audience in the Pledge of Allegiance.

4. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Sudkamp, Hubacek, Castanuela. Nitka, Nevarez
Absent: NA

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5. PRESENTATIONS

Swearing in Ceremony

- Police Corporal Jesse Carrillo Jr.
- Police Corporal Jamie Annen.

Village Clerk McGuffey administered the oath of office during a promotion ceremony for two police officers who were promoted to the rank of corporal.

- Part-time Officer Michael J. Spilotro
- Part-time Officer Derek Garcia they

Village Administrator Creer stated that there was an error in the Agenda and that Chief Ritz was only requesting the board to appoint the two part-time officers who had completed all the necessary and asked the board for their approval to approve the appointment, and they will be sworn in at the next meeting.

Action Requested: Motion to appoint Michael J. Spilotro and Derek Garcia as Part-time Police officers with the Forest View Police Department.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Castaneula, Nitka, Nevarez
No: NA
Motion Carried.

6. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of July 14, 2026 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Nitka

Yes: Trustees Sudkamp, Nitka, Nevarez, Castaneula
Abstain: Trustee Hubacek
No: NA
Motion Carried.

7. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of July 31, 2026:

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1) Special Payroll (PWLA 2024-2025) 7-20-26	\$ 27,487.54
2) Payroll - FT / PT / Officials 7-31-26	\$ 112,247.02
3) Check Register 7-16-26	\$ 13,000.00
4) Bills Payable 7-31-26	<u>\$ 201,549.18</u>
5) Total Expenditures:	\$ 354,283.74

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Castanuela

Yes: Trustees Sudkamp, Castanuela, Nitka, Nevarez, Hubacek
No: NA
Motion Carried.

8. TREASURERS REPORT FOR JUNE 2026:

1) Revenues:	\$ 536,104.18
2) Expenses:	\$ 372,991.38

Action Requested: None, informational only.

9. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Administrator Zachery Creer and Fire Prevention Officer Zachary Marcolini are requesting the board approve Resolution No. R26-11 authorizing the Village Administrator to enter an agreement with Fire Safety Consultants, Inc. to update the Village's Building Code to the 2024 International Building Code in an amount not to exceed \$7000.00.

Action Requested: Motion to approve Resolution No. R26-11 authorizing the Village Administrator to enter an agreement with Fire Safety Consultants, Inc., to update the Village's Building Code to the 2024 International Building Code in an amount not to exceed \$7000.00.

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Sudkamp
No: Trustee
Motion Carried.

Agenda Item # 2 – Administrator Creer is requesting the board approve Resolution No. R26-12 authorizing agreement with Paylocity for Payroll Software and Services. Last fiscal year the Village had 92 W-2 employees. The current estimate on Investment Summary Contract would be \$ 22,955/annually with \$3,000 one-time set up fee. That fee would be reduced by approximately \$18.00/month for any employees no longer in the system.

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Action Requested: Motion to approve Resolution No. R26-12 authorizing agreement with Paylocity for Payroll Software and Services and approve the current estimate on Investment Summary Contract would be \$ 22,955/annually with \$3,000 one-time set up fee.

Motion: Trustee Sudkamp
Second: Trustee Nitka

Yes: Trustees Sudkamp, Nitka, Nevarez, Hubacek, Castanuela
No: Trustee
Motion Carried.

Agenda Item #3 - Administrator Creer is requesting the board approve Ordinance No. 26-16 amending Title 4, of the Village Code by adding a new Chapter 13, "Registration of Rental Residential Real Property".

Action Requested: Motion to approve Ordinance No. 26-16 amending Title 4, of the Forest View Village Code by adding a new Chapter 13, "Registration of Rental Residential Real Property".

Tabled.

Agenda Item #4 - Administrator Creer is requesting the board approve Ordinance No. 26-19 amending Title 3 of the Village Code by adding Chapter 12 regarding solicitation.

Action Requested: Motion to approve Ordinance No. 26-19 amending Title 3, of the Village Code by adding Chapter 12 regarding solicitation of the Forest View Village Code.

Motion: Trustee Sudkamp
Second: Trustee Nitka

Yes: Trustees Sudkamp, Nitka, Nevarez, Hubacek, Castanuela
No: Trustee
Motion Carried.

Agenda Item #5 - Administrator Creer is requesting the board approve Ordinance No. 26-22 amending Subsection 4-11-1 B of Title 4, Chapter 11 of the Village Code regarding mandatory residential fire sprinklers.

Action Requested: Motion to approve Ordinance No. 26-22 amending Subsection 4-11-1 B of Title 4, Chapter 11 of the Forest View Village Code regarding mandatory residential fire sprinklers.

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Motion: Trustee Castanuela
Second: Trustee Nevarez

Yes: Trustees Castanuela, Nevarez, Sudkamp, Hubacek, Nitka
No: Trustee
Motion Carried.

Agenda Item #6 - Administrator Creer is requesting the Board's approval to sign a 60-month Lease with Konica Minolta at a cost of \$299.70 per month as our current Lease with Xerox will expire in December 2026.

Action Requested: Motion to authorize Village Administrator Creer to enter into a 60-month Lease Konica Minolta at a cost of \$299.70 per month.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
No: Trustee
Motion Carried.

Agenda Item # 7 – Superintendent of Public Works Miller is requesting the board accept a quote from Air Comfort to replace the VFD on the PD's HVAC unit at a cost not to exceed \$7,769.00.

Action Requested: Motion for the board to approve a quote from Air Comfort to replace the VFD on the PD's HVAC unit at a cost not to exceed \$7,769.00.

Motion: Trustee Nitka
Second: Trustee Sudkamp

Yes: Trustees Nitka, Sudkamp, Hubacek, Castanuela, Nevarez
No: Trustee
Motion Carried.

Agenda Item # 8 – Superintendent of Public Works Miller is requesting the board approve Superintendent Miller to hire M.E. Simpson to conduct a leak survey of the water system at a cost not to exceed \$4,700.00.

Action Requested: Motion to approve Superintendent Miller to hire M.E. Simpson to conduct a leak survey of the water system at a cost not to exceed \$4,700.00.

Motion: Trustee Hubacek

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Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Sudkamp

No: Trustee

Motion Carried.

Agenda Item # 9 – Commercial Building Permit Request was submitted from Fed Ex Freight, 4800 S. Central Ave. is requesting to install two (2) 100 AMP, 3PH, 480V Circuits from existing Main Distribution Panel to (QTTY-2) 50KW EV Charger. Commercial Building Permit # will be issued pending approval from FSCI.

Action Requested: Motion to approve and a commercial permit number will be issued to Fed Ex Freight pending approval from FSCI.

Motion: Trustee Castanuela

Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez

No: Trustee

Motion Carried.

Agenda Item # 10 – Fire Chief Stewart is requesting the board approve the proposal from UL Solutions in the amount of \$2,095.00 for the annual inspection and testing of the Forest View Fire Department's fire apparatus pump and ground ladders.

Action Requested: Motion to approve the proposal from UL Solutions in the amount of \$2,095.00.

Motion: Trustee Sudkamp

Second: Trustee Nitka

Yes: Trustees Sudkamp, Nitka, Nevarez, Hubacek, Castanuela

No: Trustee

Motion Carried.

11. APPLICATION FOR RESIDENTIAL BUILDING PERMIT:

NF26-38 - Ricardo De La Rivas, 4501 Wisconsin Ave. Replace roof, and siding.

NF26-39 – Ana Trinidad, 4502 Maple Ave. Replace roof.

NF26-40 - Carlos Ramirez, 4503 Wisconsin Ave. Replace roof.

NF26-41 – Dagoberto Lara, 4625 Wisconsin Ave. Replace Fence.

NF26-42 - Daniel Davila, 4618 Kenilworth Ave. Install 15x20 concrete pad near garage.

NF26-43 - Victor D. Mayen, 4509 Grove Ave. Replace pool.

Permit # on hold - Claribel Mariscal, 4526 Grove Ave. Replacing Sidewalk & Patio.

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In the meeting Building Inspector Kutt explained that he put a hold on the permit at 4526 Grove due to the concrete setbacks that need to be 4 feet off the property line and they would need to contain water on their own property. Resident will need to submit a new building permit.

Action Requested: None, information only.

12. REPORTS OF OFFICERS:

Village Administrator Zachery Creer:

- Asked the Board whether it would consider distributing residential building permits to Board members for review through the weekly report, rather than including them on the meeting agenda.
- Commented that the IT Firewall needed to be reprogrammed and waiting for a new installation date.
- Mentioned that the Penny Push Tax is moving forward, and the village should be expecting distributions by next July.
- Working on economic development with MWRD to increase tax base. Annexation on 51st Street. Annex combined Warehouse and review the Fire District.
- Commented on the Heros on the Field Police vs Fire softball game and thanked Dawn and the Park District stating that it was a great community event.

13. REPORTS FROM DEPARTMENT HEADS:

Public Works Superintendent Miller:

- Discussed the IT Switchover and commended that the Firewall is fixed.
- Water Tower Transducer was installed, and the pump house is back to normal operations.
- The Pump House Roof was repaired on Monday with a new section of membrane installed right before the storms and did not have any leaks in the building.
- Reported that since last week the Police Department had plumbing issues that were fixed today and everything is working and also installed a clean out.
- Reported that the village had over 3 inches of rain yesterday. There was ponding on Maple Ave. from sidewalk to sidewalk at one point; the entire fee-strip was a lake, but the sewers were constantly draining .
- Public works painted the curbs.

Police Chief Ritz:

- Reported on a police incident that occurred on Monday involving an abandoned the van near Kenilworth and two suspects who were taken into custody.
- Reported on a second incident on Monday involving a verbal argument between roommates in the 4600 block of Clinton .
- Acknowledged three officers Office Jonathan Rodriguez, Dan Lepkowski and Gerardo Martinez who participated in the Illinois Association of Chiefs of Police Speed Awareness Day Campaign and commented that his dayshift team put up some excellent numbers. There was a total of 54 Traffic Stops, 52 Enforcement Citations , and 9

Warning Citations which also included 1 overweight truck with a trailer, and 1 fire arm and acknowledge

Fire Chief Stewart:

- Discussed that he and the Administrator Creer met with Metro Paramedic Services to discuss a proposed contract renewal and future staffing options and submitted a Request for Proposal (RFP) packet that has been developed and distributed to qualified Fire/EMS staffing providers to solicit competitive proposals.
- Reported he is reviewing and updating the Village fire codes to the most current edition and to ensure.
- Coordinated with Home School and the Stickney Fire Department to schedule an evacuation fire drill for the upcoming school year.
- Discussed establishing a community CPR training program to offer CPR certification classes to Village residents, employees, and other members of the public. The goal is to increase the number of individuals trained in life-saving skills throughout the community.
- Reported that Officers Lepkowski, Martinez, and Rodriguez were recognized by AAIM (Alliance Against Intoxicated Motorists) for their outstanding service.

14. REPORTS FROM VILLAGE TRUSTEES:

- Trustee Jim Nitka to discuss memorial street signs. Trustee Nitka discussed the idea of installing memorial or honorary street signs to recognize residents. Discussion ensued, and the Board expressed support for the concept. Topics included working with families on the recognition process, creating a standard sign design, and establishing a time limit for how long the signs would be displayed. Administrator Creer will draft an ordinance for the Board's consideration at the next meeting.
- In the meeting a trustee asked when the Art Treckler room will be renovated. It was discussed that the village is waiting on grants.
- Trustee Castaneula wanted to thank Dawn and the park district for putting together the Softball game.

15. REPORTS FROM THE VILLAGE PRESIDENT LISK:

- President Liska was not present at the meeting.

16. REPORTS FROM FOREST VIEW VETERANS MEMORIAL COMMITTEE:

- No reports.

17. PUBLIC COMMENT, ANNOUNCEMENTS OR QUESTIONS:

- Discussion ensued regarding updates to the Art Treckler Room upstairs. It was noted that the Village is awaiting grant funding to make the restrooms ADA compliant. Additional improvements discussed included removing the existing wallpaper and painting the walls or installing new wallpaper, replacing the window blinds, and ordering a new stove.
- Dawn from the park district thanked everyone for coming out to the softball game. She reported that all of the 250-year anniversary T-shirts have been sold and that she will be delivering the proceeds, which are being donated to the Veterans Memorial. She also announced that the Lions Club will be delivering the proceeds from the Bingo Night event

to the Veterans Memorial. She asked whether the board would be interested in hosting another Bingo Night fundraiser for the Veterans Memorial and will complete our rental to reserve the Art Treckler Room in the fall.

- A resident from 45th and Maple reported that he was approached by an individual selling solar panels. The solicitor referenced another resident's name as a referral; however, the resident stated that the referral was not legitimate. Discussion followed regarding the newly passed Solicitors Ordinance. Under the ordinance, all solicitors are required to register at the Police Station, complete a background check, and pay the applicable fee before being issued a Solicitor ID badge and permitted to conduct solicitation activities.

18. MOTION TO GO INTO EXECUTIVE SESSION AT 8:11 P.M.:

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Sudkamp
No:
Motion Carried

21. ROLL CALL:

Present: Trustees Jim Sudkamp, Rich Hubacek, Maria Castanuela, Mike Grossi, Jim Nitka, Midalia Nevarez, Village Administrator Creer, Village Clerk McGuffey

22. PURPOSE OF THE MEETING:

Agenda Item # 11 – Memo from Village Administrator Creer regarding direction. "The setting of a price for sale or lease of property owned by the public body." 5 ILCS 120/2(c)(6).

23. MOTION TO RETURN TO REGULAR SESSION:

Board returned to regular session at 8:25 P.M.

Motion: Trustee Sudkamp,
Second: Trustee Castanuela

Yes: Trustees Sudkamp, Castanuela, Nitka, Nevarez, Hubacek
Motion Carried.

22. QUESTIONS OR COMMENTS:

- None

13. MOTION TO ADJOURN

Motion: Trustee Sudkamp

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Second: Trustee Castanuela

14. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

15. ADJOURMENT:

To adjourn at 8:25 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk

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