

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
VILLAGE HALL – BOARD MEETING ROOM  
December 10, 2019**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer  
Absent: None

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of November 26, 2019 be approved as read:

Motion: Trustee Grossi  
Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Motion Carried.

**5. APPROVAL OF PREVIOUS CHECK REGISTER:**

- A. To approve the check register from the payroll of the November 26, 2019 board meeting in the amount of \$ 93,175.54

Check # 29778-29785  
Voided: None

Motion: Trustee Kirchgatterer  
Second: Trustee Hubacek

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek  
No: None  
Motion Carried.

December 10, 2019

- B. To approve the check register from the accounts payable of the November 26, 2019 board meeting in the amount of \$ 121,805.29

Check # 29786-29824

Voided: None

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the gross amount of \$ 110,442.68. This payroll covers the period from December 1 - December 15, 2019 for regular full-time employees. Also covered is the Officials payroll from December 1 – December 31, 2019 and the part-time payroll from November 16 – November 30, 2019.

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 28,374.23

Motion: Trustee Hubacek

Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer

No: None

Motion Carried.

- C. Total Expenditures: \$ 138,816.91

**7. REPORTS OF REVENUE – As of November 30, 2019:**

Cash Receipts:	\$ 117,562.08
Sales Tax:	\$ 56,643.97
Home Rule Sales Tax:	\$ 28,600.26
Interest (Investments):	\$ 2,924.74
Local Gasoline Tax:	\$ <u>18,744.77</u>

December 10, 2019

Total Revenue: \$ 224,475.82

Action Requested: None, informational only.

**8. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, and Village Accountant, Joy M. Conklin, regarding the adoption of the annual tax levy ordinance and approval of a resolution to reduce the amount added to the Village’s levy for loss and cost.

Actions Requested: Motion to approve:

- A) Ordinance No.19-19, Authorizing the Levy, Assessment and Collection of Taxes for the 2019 Tax Year for the Village of Forest View, Cook County, Illinois.
- B) Resolution No. R19-07, Directing the County Clerk to Reduce the Amount Added to the Village’s Levy for Loss and Cost.

To approve Agenda Item # 1A

Motion: Trustee Hubacek

Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

To approve Agenda Item # 1B

Motion: Trustee Hubacek

Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of an Intergovernmental Agreement between the Villages of Stickney and Forest View for improvements to 45<sup>th</sup> Street from Harlem Avenue to Oak Park Avenue.

Action Requested: Motion to approve Resolution No. R19-08.

Village Administrator Mark Masciola spoke regarding the Intergovernmental Agreement with the Village of Stickney for the 45<sup>th</sup> Street improvements. This information is subject to final attorney review. Attorney comments came in; there are a few minor changes that

will be made. The Village of Stickney is scheduled to approve the Intergovernmental Agreement on December 17<sup>th</sup>, 2019. The goal is to obtain bids in early 2020, so that work can be started in the summer when school is closed. Our Village Engineer, Brad Clark will be involved with the project for construction engineering services. Stickney will be responsible for the north side of the project. Forest View will be responsible for the south side of the project. Resolution No. R19-08 will authorize the Village President to sign the final form of the Intergovernmental Agreement.

To approve Agenda Item # 2

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola, regarding the purchase of computers.

Actions Requested:

A) Motion to authorize the Village Administrator to sign the quotation from Current Technologies in an amount not to exceed \$39,500.00 for the purchase of computer equipment.

B) Motion to authorize the Village Administrator to purchase an additional twenty-five (25) hours of computer consultant time from the West Central Municipal Conference in an amount not to exceed \$2,950.00.

Village Administrator Mark Masciola discussed the need for computer equipment and software updates. Mike Perillo with Current Technologies was available to answer any questions. Microsoft announced they will no longer provide security updates or support for computers with Microsoft Windows Version 7 after January 14, 2020. There are many computers in the Village Hall, Police Department, Fire Department and Public Works that are running Windows 7. The majority of these computers are eight to ten years old. The new computer replacements will include the new 2019 Microsoft Office , Licenses, Pro Support Next Day Business On-Site Service and 24/7 Technical Support for a three year period.

Mike from Current Technologies reiterated the concern about security on Windows 7 after January 14, 2020.

Discussion and questions ensued regarding the amount of computers that need to be replaced in the Police and Fire Departments. There will be three computers, three monitors, three licenses and one printer removed from the recommended replacement list.

December 10, 2019

To approve as amended Agenda Item # 3A

Motion: Trustee Kirchgatterer

Second: Trustee Miller

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

To approve Agenda Item # 3B

Motion: Trustee Hubacek

Second: Trustee Grossi

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola, regarding the second Village Board meeting in December.

The second Board Meeting for the month of December falls on Christmas Eve. The Village Hall will be closed; there will not be a second meeting for the month of December 2019.

Action Requested: None, information only.

Agenda Item # 5 – Letter from Village Administrator, Mark C. Masciola and Village Clerk Joy M. Conklin regarding the 2020 Village Board Meeting Schedule.

Village Administrator Mark Masciola presented the schedule regarding Board Meeting dates for Calendar Year 2020. If there is not a problem with the 2020 dates, the schedule will be published in the newspaper.

Action Requested: None, information only.

## **9. APPLICATIONS FOR PERMITS:**

NF19-45 Jason Kittl, 4510 S. Oak Park Avenue, Bathroom Remodel.

## **10. REPORTS OF OFFICERS:**

### **A.) Reports from Department Heads**

1. Village Administrator Mark Masciola

- There will be a public hearing on January 14, 2020 regarding the proposed redevelopment of the property located at 4609 and 4615 S. Harlem Avenue. There will be a presentation at the January 14, 2020 public hearing.
2. Superintendent Water & Public Works Jack O'Donohue
    - There was no new information to report. Superintendent O'Donohue wished everyone a Merry Christmas.
  3. Police Chief Gary Wiseman Jr.
    - Provided Police Department Reports for November / December activity.
  4. Fire Department / Aaron John (AJ) Aiardo
    - Provided Fire Department Reports for November activity.
    - A Trustee asked a question regarding staffing. There were not as many open shifts. January we will have an additional six employees.

**B.) Reports from Village Trustees**

None

**C.) Report from the Village President**

- The Office Christmas Party will be held on Friday, December 20, 2019 at noon. All Village Trustees are invited to attend.
- Santa will be arriving on Christmas Eve. He will once again ride through the Village on the Fire Truck.

**11. PUBLIC COMMENT OR QUESTIONS:**

None

**12. ADJOURNMENT:**

To adjourn at 7:32 P.M.

Motion: Miller  
Second: Stimach

VOICE VOTE:      AYES: ALL      NAYS: NONE      Motion Carried.

Respectfully submitted,

Joy M. Conklin  
Village Clerk

December 10, 2019