

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
June 23, 2026**

BOARD MEETING:

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Liska at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Liska led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
Absent: NA

4. PRESENTATIONS

Police Chief Ritz presented both officers with certificates.

- Police Department Life Saving Award – Officer Jonathan Rodriguez
- Police Department Commendation Award – Officer Antonio Winfield

5. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of June 9, 2026 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of June 30, 2026:

1) Payroll- FT /PT/Officials	\$	105,714.19
2) Bills Payable	\$	<u>75,235.13</u>
3) Total Expenditures:	\$	180,949.32

Action Requested: Motion to approve.

Motion: Trustee Castanuela

Second: Trustee Nitka

Yes: Trustees Castanuela, Nitka, Nevarez, Grossi, Sudkamp, Hubacek

No: NA

Motion Carried.

7. TREASURERS REPORT FOR MAY 2026:

1) Revenues:	\$	495,852.77
2) Expenses:	\$	734,370.33

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Administrator Creer to discuss with the Board a draft ordinance amending title 3, adding Chapter 12 regarding solicitation of the Forest View Village Code.

In the meeting it was mentioned that the Police need to be proactive and stop solicitors who are not wearing a lanyard showing they have registered. Administrator Creer will provide the ordinance at the next board meeting.

Action requested: Discussion only.

Agenda Item # 2 –Administrator Creer to discuss with the Board a draft adopting an ordinance amending Title 4 of the Forest View Village Code by adding a New Chapter 13, “Registration of Rental Residential Real Property”.

Administrator Creer will provide the ordinance at the next board meeting.

Action requested: Discussion only.

Agenda Item # 3 – Administrator Creer to discuss with the Board adopting an ordinance to include a collection cost to the outstanding fine as allowed under state law by adding a new section (“Collection Fees and Costs”) to Chapter 1 (“General Provisions”) of the Municipal Code for the Village of Forest View.

Administrator Creer will provide the ordinance at the next board meeting.

Action requested: Discussion only.

Agenda Item # 4 – Administrator Creer will inform the Board that the Village has approximately \$700,000 in outstanding fines and fees. He discussed the Illinois Office of the Comptroller Local Debt Recovery Program, through which the Comptroller's Office may assist in collecting outstanding debts on behalf of the Village. Under the program, a \$15.00 fee per item is assessed to the debtor. Administrator Creer provided the Board with an Intergovernmental Agreement between the Illinois Office of the Comptroller and the Village of Forest View regarding participation in the Local Debt Recovery Program for review and consideration of potential approval at the next Board meeting.

Administrator Creer will provide the Intergovernmental Agreement (IGA) at the next board meeting.

Action requested: Discussion only.

Agenda Item # 5 – Administrator Creer to discuss with the Board adopting the up-dated Personnel Manual and approve Resolution No. R26-07 repealing previous administrative policies and directives and adopting a codified personnel manual.

Action requested: Motion to approve Resolution No. R26-07 repealing previous administrative policies and directives and adopting a codified personnel manual.

Motion: Trustee Castanuela
Second: Trustee Nitka

Yes: Trustees Castanuela, Nitka, Nevarez, Grossi, Sudkamp, Hubacek
No: NA
Motion Carried.

Agenda Item # 6 – Administrator Creer to discuss with the Board the recent FY2024-2025 audit and is requesting the board approve a letter of engagement with Lauterbach & Amen to help complete the necessary audit preparation work and to streamline the current accounting process for an amount not to exceed \$20,000.

Action requested: Motion to approve a letter of engagement with Lauterbach & Amen for an amount not to exceed \$20,000.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA

Motion Carried.

Agenda Item # 7 – Police Chief Ritz is requesting the official appointment of Police Officer Jesus Carrillo to the position of Patrol Shift Corporal with the Forest View Police Department. In this role, he will be responsible for overseeing all shift operations, providing guidance, supervision, and direction to officers assigned to his shift, while supporting the Department's mission, policies, and operational priorities. Compensation for this appointment shall be in accordance with the salary provisions established for the Corporal position under the applicable Collective Bargaining Agreement (CBA).

Action requested: Motion to approve the appointment Police Officer Jesus Carrillo as Patrol Shift Corporal.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

Agenda Item # 8 – Police Chief Ritz is requesting the official appointment of Police Officer Jamie Annen to the position of Patrol Shift Corporal with the Forest View Police Department. In this role, he will be responsible for overseeing all shift operations, providing guidance, supervision, and direction to officers assigned to his shift, while supporting the Department's mission, policies, and operational priorities. Compensation for this appointment shall be in accordance with the salary provisions established for the Corporal position under the applicable Collective Bargaining Agreement (CBA).

Action requested: Motion to approve the appointment Police Officer Jamie Annen as Patrol Shift Corporal.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

Agenda Item # 9 - Letter from Superintendent Miller requesting the board approve a proposal from Anthony Roofing to repair the Pump House roof and apply sealant to the north brick wall at a cost not to exceed \$10,650.

Action requested: Motion to approve the proposal from Anthony Roofing to repair the Pump House roof and apply sealant to the north brick wall at a cost not to exceed \$10,650.

Motion: Trustee Hubacek
Second: Trustee Nitka

Yes: Trustees Hubacek, Nitka, Castaneula, Nevarez, Nitka, Grossi
No: NA
Motion Carried.

Agenda Item #10 – Superintendent Miller is requesting the board approve a proposal from Anthony Roofing to repair roof blisters on the Fire House roof at a cost not to exceed \$3,900.

Action requested: Motion to approve the proposal from Anthony Roofing to repair roof blisters on the Fire House roof at a cost not to exceed \$3,900.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Castaneula, Nitka, Nevarez, Grossi
No: Trustee
Motion Carried.

9. ART TRECKLER ROOM RENTAL:

Agenda Item #11- Letter from Office Manager Vogt on behalf of the Forest View Park District requesting the Board's approval to rent the Art Treckler Room on Thursday, November 12, 2026 from 5:00 pm to 9:00 pm. for a Craft Show for approximately 50-100 guests and waive the fee.

Action requested: Motion to approve the Forest View Park District to rent the Art Treckler Room on Thursday, November 12, 2026 from 5:00 pm to 9:00 pm. for a Craft Show for approximately 50-100 guests and waive the fee.

Motion: Trustee Nevarez
Second: Trustee Grossi

Yes: Trustees Nevarez, Grossi, Sudkamp, Hubacek, Castaneula, Nitka
No: NA
Motion Carried.

10. APPLICATION FOR COMMERCIAL BUILDING PERMIT:

Agenda Item #12- Daubert Industries, 4700 S. Central Ave., requests approval to modify the existing fire sprinkler system and Viking ARK/SFFF system mains and lines within Building 3 on the 1st and 2nd floors. The modifications are required to accommodate the relocation of Tank 36. Permit and permit number assignment are contingent upon FSCI approval.

In the board meeting it was communicated that FSCI approved the permit and a Commercial Building Permit No. 26-08 had been issued.

Action Requested: Motion to approve Commercial Building Permit to Daubert Industries and issue the permit and permit number contingent upon FSCI approval. FSCI approved and Permit No. 26-08 was issued.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
No: NA
Motion Carried.

11. APPLICATION FOR RESIDENTIAL BUILDING PERMIT:

NF26-24 Tim McLachlan 4533 S. Maple Ave. Tear off and install new roof on house and garage.

NF26-25 Angela Casvillo & Everardo Torres 4624 Maple Ave. Remove and install new roof house and garage.

NF26-26 Jose A. Cossio 4521 Wisconsin Ave. Convert all exterior and basement outlets to GFCI, add operable GFCI in downstairs kitchen, replace broken conduit section near electric meter and repair non-working main level kitchen GFCI outlet.

NF26-27 Amanda Karas 4536 Oak Park Ave. Replace Walkway, Patio, and Side Entry stoop.

NF26-28 Jeff Lautermilch 4613 S. Wenonah Ave. Remove vinyl siding on back of garage and replace with wood siding.

NF26-29 Craig Karas 4536 Oak Park Ave. Install new electrical panel, add outlets. Bring up to code outside service, meter, ground rod, raiser, weather head, and conductors.

Action Requested: None, information only.

12. REPORTS OF OFFICERS:

Village Administrator Zachery Creer:

- Mentioned that there is an executive session . One to go over personnel matters and two to set a price on a sale or release of property. He stated that there is a third item that was requested by a trustee to review threatened or pending litigation that is an outstanding matter.

13. REPORTS FROM DEPARTMENT HEADS:

Public Works Superintendent Miller:

- Reported that the IT kick off meeting went well and we should see a big difference in response and support and looking forward to switching over on July 1st to the new service. He is also receiving access to ticket reporting, which helps to see which employees are having issues.
- Reported on an IDOT project regarding the Harlem Ave. Bridge replacement and sewer upgrades including the full replacement of the bridge going over I-55 and the bridge over the rail road on south side of the highway. There will be major repairs to the bridge over the canal and MWRD railroad. This project will be from 52nd Street to Forest View Terminal Drive.
- Reported on the storms and rain that occurred from June 10th to June 17th. The village lost 5 trees and had 3 dumpsters full of branches. Several residents had tree damage on the private side as well and public works took any branches that were moved out to the parkways. There was 4.77 inches of rain over the 7 days and the sewers drained well.
- Installed the Veterans Memorial sign.
- Will be conducting hydrant flushing this week on Thursday and Friday.
- Street painting will be done as soon as we have consistent good weather days.

Fire Chief Stewart:

- Reported that his department responded to multiple storm-related incidents throughout the village, including downed trees, electrical power issues, and public safety hazards. Members assisted with debris removal operations, secured affected areas, and coordinated notifications to Com-Ed regarding power-related concerns and residences requiring utility assessment.
- Reported that after the recent storms, water was leaking in section of the fire station. Superintendent Miller inspected the roof and related areas. Additionally, the HVAC unit on the second-floor workout room and office areas were evaluated and services to maintain operational readiness and employee working conditions.
- Mentioned that he is developing a comprehensive Fire Department Policy and Procedure Manual that will provide plans for all hazards framework for emergency preparedness, response, recovery, and continuity of operations while aligning with current FEMA, IEMA-OHS, NIMS and ICS guidance.
- Reported that his staff will be presenting information regarding a proposed Emergency Response Cost Recovery (Spiller Pays) Ordinance that will allow the Village to seek reimbursement from responsible parties and /or insurance carriers for emergency response expenses associated with incidents such as hazardous material releases, transportation accidents, and other recoverable events. This ordinance would help recover the costs that would otherwise be paid from Village funds, reducing the financial impact on local taxpayers while remaining consistent with ordinance used by other Illinois municipalities.

Police Chief Ritz:

- Reported on a fatal accident case that his officers have been working on.

- Mentioned that the Forest View Police and Stickney Police Department will be working together on a Truck Enforcement Campaign on July 1st and 2nd.
- Forest View Police Department and Stickney Police Department for the National Night Out Event that will be held on August 4th from 5 – 9 pm at 4100 Ridgeland. It is a great event to work with the public and meet your neighbors.
- Asked Chief Stewart to thank his staff for helping out moving all the storm debris after the storms.

14. REPORTS FROM VILLAGE TRUSTEES:

- Trustee Nitka asked if they could take the speed bump signs down since there is no speed bump.
- Trustee Nevarez commented that it was nice to see the police department going down the streets with their lights on blocking the trees while other staff were pulling branches off the street and moving garbage cans.
- Asked if the village could set up an electronic recycle program. President Liska stated that he would contact LRS.

15. REPORTS FROM THE VILLAGE PRESIDENT LISKA:

- Reported that he is in touch with MWRD regarding the berm construction that should start in the fall. The project will be south of 47th Street to the Railroad.
- Reported on the Cook County Tax Distribution Reports that are starting to show some progress.

16. REPORTS FROM FOREST VIEW VETERANS MEMORIAL COMMITTEE:

- Committee Chairman Mike Grossi stated that the committee.
- Committee Secretary Laura McGuffey reported that the donations are slowly coming in and the names on the veterans list are up to 170. She is asking for volunteers to help support the Veterans Committee and distribute Veterans Memorial flyers and candy at the 4th of July Parade that will be held on Saturday July 4.

17. PUBLIC COMMENT, ANNOUNCEMENTS OR QUESTIONS:

- Tom Cichon commented on the Veterans Memorial Committee sign.

18. MOTION TO GO INTO EXECUTIVE SESSION AT 6:15 P.M.:

Motion: Trustee Castanuela
Second: Trustee Nitka

Yes: Trustees Castanuela, Nitka, Nevarez, Grossi, Sudkamp, Hubacek
No:
Motion Carried

21. MOTION TO RETURN TO REGULAR SESSION:

Board returned to regular session at 8:45 P.M.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
No: NA
Motion Carried.

22. QUESTIONS OR COMMENTS:

- None

13. MOTION TO ADJOURN

Motion: Trustee Grossi
Second: Trustee Sudkamp

14. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

15. ADJOURMENT:

To adjourn at 8:45 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk