

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
June 9, 2026**

BOARD MEETING:

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Liska at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Liska led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Castaneula, Nitka, Nevarez

4. PRESENTATIONS - NA

5. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of May 26, 2026 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Hubacek
Second: Trustee Castaneula

Yes: Trustees Hubacek, Castaneula, Nitka, Nevarez, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of June 15, 2026:

Payroll- FT /PT/Officials	\$ 117,647.61
Bills Payable	<u>\$ 49,836.03</u>
Total Expenditures:	\$ 167,483.64

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castaneula, Nitka, Nevarez
No: NA
Motion Carried.

7. REPORTS OF REVENUES AS OF May 31, 2026:

Cash Receipts:	\$	326,148.15
Sales Tax:	\$	37,569.48
Home Rule Sales Tax:	\$	32,215.59
Local Gas Tax:	\$	57,151.24
Video Gaming Tax:	\$	21,543.63
Interest:	\$	<u>6,435.11</u>
Total Revenue:	\$	481,063.20

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – President Liska is requesting the Board's approve Laura McGuffey as an appointed member with the Forest View Police Pension Fund for an unexpired term ending May 1, 2028.

Action requested: Motion to re-appoint Laura McGuffey as an appointed member with the Forest View Police Pension Fund.

Motion: Trustee Castanuela
Second: Trustee Hubacek

Yes: Trustees Castanuela, Hubacek, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 2 – President Liska is requesting the Board's approve Laura McGuffey as an appointed member with the Forest View Firefighters Pension Fund for an unexpired term ending May 1, 2029.

Action requested: Motion to re-appoint Laura McGuffey as an appointed member with the Forest View Firefighters Pension Fund.

Motion: Trustee Hubacek

Second: Trustee Nevarez

Yes: Trustees Hubacek, Nevarez, Grossi, Sudkamp, Castanuela, Nitka

No: NA

Motion Carried.

Agenda Item # 3 – Village Administrator Creer is requesting the Board approve Ordinance No. 26-13. Establishing a Budget Officer for next fiscal year (2027-2028).

Action requested: Motion to approve Ordinance No. 26-13
Establishing a Budget Officer for next fiscal year (2027-2028).

Motion: Trustee Castanuela

Second: Trustee Hubacek

Yes: Trustees Castaneula, Hubacek, Nitka, Nevarez, Grossi, Sudkamp

No: NA

Motion Carried.

Agenda Item # 4 – Village Administrator Creer is requesting the Board approve:

(1) Ordinance No. 26-14 Amending Title 7, Chapter 5 Section 7-5-2 of the Forest View Village Code Regarding Rates for Ambulance / Vehicle Fire Service.

Action requested: Motion to approve Ordinance No. 26-14
Amending Title 7, Chapter 5 Section 7-5-2 of the Forest View
Village Code Regarding Rates for Ambulance / Vehicle Fire
Service.

Motion: Trustee Grossi

Second: Trustee Castanuela

Yes: Trustees Gross, Castanuela, Nitka, Nevarez, Sudkamp, Hubacek

No: NA

Motion Carried.

(2) Resolution No. R26-06 approving the (IGA) Intergovernmental Agreement between the Village of Forest View and the (IDHFS) Illinois Department of HealthCare and Family Services to join the (GEMT) Ground Emergency Medical Transportation Program.

Action requested: Motion to approve Resolution No. R26-06 the
Intergovernmental Agreement between the Village of
Forest View and the Illinois Department of HealthCare and
Family Services to join the Ground Emergency Medical
Transportation Program.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
No: NA
Motion Carried.

Agenda Item # 5 - Village Administrator Creer is requesting the Board approve Ordinance No 26-15 amending Title 10 Chapter 5 Section 15 of the Forest View Village Code Regarding Raising of Livestock.

Action requested: Motion to approve Ordinance No. 26-15 amending Title 10, Chapter 5 Section 15 of the Forest View Village Code Regarding raising Livestock.

Motion: Trustee Grossi
Second: Trustee Castanuela

Yes: Trustees Grossi, Castanuela, Nitka, Nevarez, Sudkamp, Hubacek
No: NA
Motion Carried.

Agenda Item # 6– Letter from Village Administrator Creer to discuss with the Board that the existing Personnel Manual has not been codified since the early 2000's. He will provide a draft copy of an updated Personnel Manual for them to review. This draft of the Personnel Manual is an attempt to keep existing policy and past practice the same as possible with the only major changes being those that are legally required.

Action requested: None, discussion only.

Agenda Item # 7 – Letter from Office Manager Vogt is requesting the board approve a request from Maria Rosales of 4621 Grove Ave. to host a Block Party on the 4600 block of Grove on Saturday, July 11, 2026. The application submitted included the signed petition from the 4600 block of Grove Ave. in favor of the block party and the Noise Ordinance 6-8-4.

Action requested: Motion to approve Maria Rosales request to host a Block Party on the 4600 block of Grove Ave on Saturday, July 11, 2026.

Motion: Trustee Nevarez
Second: Trustee Sudkamp

Yes: Trustees Nevarez, Sudkamp, Hubacek, Castanuela, Nitka, Grossi
No: NA
Motion Carried.

Agenda Item # 8 – Police Chief Ritz is requesting the Village Board’s approval to purchase education handouts and informational material for the police department community outreach and public safety initiatives at a cost not to exceed \$3,000.00.

Action requested: Motion to approve purchase education handouts and informational material for the police department community outreach and public safety initiatives at a cost not to exceed \$3,000.00.

Motion: Trustee Castanuela
Second: Trustee Hubacek

Yes: Trustees Castanuela, Hubacek, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 9 – Public Works Superintendent Miller to discuss the results of the Villages first Traffic Study on 46th Street between Harlem Ave and Oak Park Ave. He will provide the board with two maps; one shows the existing road conditions and the other shows the data that was collected.

Action requested: None, information only.

Agenda Item # 10 - Memo from Public Works Superintendent Miller seeking approval to hire Ryan Kutt as a Seasonal Part-Time Public Works employee to fill the open position, contingent upon successful completion of all pre-employment requirements through Concentra. The start date shall be determined upon completion and clearance of the pre-employment process.

Action Requested: Motion to hire Ryan Kutt as a Seasonal Part-time Public Works employee to fill the open position. The start date shall be determined upon completion and clearance of the pre-employment process.

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Castanuela, Nitka, Nevarez, Sudkamp
No: NA
Motion Carried.

9. APPLICATION FOR NEW BUSINESS LICENSE:

Agenda Item # 11– Letter from Village Administrator Creer requesting the Board’s approval to issue a Business License to Elevate Auto Sales at 5247 W. 47th Street to open a used car sales lot.

Discussed in the meeting that the business should be limited to vehicle sales only and should not conduct automobile repair, maintenance, body work, or other vehicle servicing activities on the premises.

Action requested: Motion to approve a Business License to Elevate Auto Sales at 5247 W, 47th Street for a used car sales lot but the business shall not conduct any car repairs.

Motion: Trustee Castanuela
Second: Trustee Nitka

Yes: Trustees Castanuela, Nitka, Nevarez, Grossi, Sudkamp, Hubacek
No: NA
Motion Carried.

10. APPLICATION FOR COMMERCIAL BUILDING PERMIT

Agenda Item # 12 – Building Compliance Officer Kutt will be at the meeting to confirm with the board the lighting details that were addressed at the previous board meeting regarding a permit submitted by Baldemar Chavez owner of Chicago Liquors at 5201-03 W. 47th Street and is requesting the board approve the permit so he can be issued the permit number.

Action Requested: Motion to approve a Commercial Building Permit to Baldemar Chavez, owner of Chicago Liquors at 5201-03 W. 47th Street.

Motion: Trustee Castanuela
Second: Trustee Nevarez

Yes: Trustees Castanuela, Nevarez, Grossi, Sudkamp, Hubacek, Nitka
No: NA
Motion Carried.

11. APPLICATION FOR RESIDENTIAL BUILDING PERMIT

NF26-23 Carlos Baez, 4603 Wenonah Ave. Tuckpointing all four sides of house and chimney. Seal gap along concrete slab and foundation.

Action requested: None, information only.

12. REPORTS OF OFFICERS:

Village Administrator Creer:

- Discussed that he and President Liska met with Senator Cervantes this week to review Forest view Priorities. He was extremely helpful in offering to assist on getting grants.

- Reported that he and President Liska met with IDOT regarding the Red Light at 47th and Central.
- Commented about maintaining the LGDF fund.
- Meeting with Department Heads to review their budgets and appropriations.
- Will hold a Special Meeting on June 30th to run through the budget with the Board on June 30th.
- Mentioned he and Finance Manager Conklin are having a pre-audit meeting on June 15.

13. REPORTS FROM DEPARTMENT HEADS:

Superintendent of Public Works Miller:

- Reported on the Water Tower Transducer Metropolitan Industries still waiting for new Transducer to come in. Everything else is operating normally.
- Traffic paint came in and will start painting curbs and crosswalks and the parking lot this week.
- Reported on Lead Samples and will start prepping the boxes and paperwork for this year's Lead & Copper sampling, which has to be done between June & Sept
- Planning to do the testing in July
- Mentioned that this is the first year using Metiri Labs instead of IEPA to eliminate the shipping issues we had with UPS, DHL, and FedEx. He used them twice so far with our TTHM & HAA5 samples and had no issues except he will have to "build" each sample kit for each house. IEPA would ship us separate boxes for each house that I just added paperwork to and then drop them off at the sample site houses.
- Planning to flush hydrants the week of June 22nd Starting at Oak Park we will work our way West. Depending how long each hydrant takes to clear up, should take 2-3 days
- Reported the new Water Fountain was installed upstairs today. After reviewing it he determined it is leaking from the cannister inside the cooling coils.
New fountain was installed today.
- Reported that the new IT Contract has been completed and the signed official switchover date is set for July 1st, 2026. Once we are onboarded, we can start to move forward with the network infrastructure upgrades.

Police Chief Ritz:

- Computer Data Systems and the records clerks need full access.
- His department passed the LEAD mandated audit that needs to be completed every 3 years. Stated that the Lead Coordinator Valerie is doing a fantastic job.
- Commented that his department will be coordinating with Stickney on a Truck enforcement on July 2nd and 3rd.
- Mentioned that E-Bikes and Scooters are a hot topic and he is putting a packet together with flyers and is working on generating a report on it.

- Reported on the Police Departments Monthly Statistical Report for May 2026:
- Calls for Service: 1,299. Calls to 911 3, Officer Generated 212, Traffic Crashes 8, Park Checks 31, Premise Checks 395, Business Checks 178. Admin Tows 5,
- Arrest/Citation Statistics: State Citations 57, Ordinance Citations 207, Warning Citations 21, Cannabis 1, Arrests 12, Misdemeanors 1, and Felonies 1.
- Truck Enforcement: Stops 23, Citations 24, Cases Pending 22.
- State Ticket Fine Statistics: Number of Tickets 48, Continued/Open Cases 39, SOL/NonSuit 8, FTA 0, Fines Paid 164, Non-Suited 89%.

Fire Chief Stewart:

- Reported on the Fire Department Monthly Report for May 2026:
- Incidents – EMS-34, Fire (Structure, vehicle, other) – 2, Motor vehicle accidents -25,
- Fire Alarms (False alarms, Trouble alarms) – 11 for a total of 72 calls for service.
- The fire Department completed 109 hours of training for the month of May 2026.

Incidents to report:

- May 27, 2026, Engine and Chief assisted the Stickney Fire Department at a fire at Koppers Chemical.
- May 28, 2026 crews responded to a vehicle fire on Interstate 55. No injuries were reported.

- **Personnel**

- Firefighter / EMT Nicholas Ponce de Leon resigned effective June 1, 2026 after accepting a full-time firefighter position with another fire department.

- **Administrative Updates**

- Transition from NFIRS to NERIS (National Emergency Response Information System)
- The Fire Department has begun ACS to pursue grant funding.

- **Chiefs Corner**

- Cinder continues to supervise the station operations and remains a favorite among visitors. She is still evaluating the new Fire Chief, but progress is being made.

REPORTS FROM VILLAGE TRUSTEES:

- Trustee Grossi commented on the Park District Craft Event and thanked Dorothy for the hotdogs.

REPORTS FROM THE VILLAGE PRESIDENT LISKA:

- Wanted to thank those who came out on Saturday to the Library Summer Reading Event.
- Reported that as of the meeting there were 18 houses who registered for the village wide garage sale.

REPORTS FROM VETERANS MEMORIAL COMMITTEE:

- Chairman Mike Grossi stated that the committee is working on getting donations and thanked everyone who has been helping.

PUBLIC COMMENT, ANNOUNCEMENTS, QUESTIONS:

- Mr. Cichon asked what the village was going to do for the 250-year anniversary. President Liska stated that this is the theme for our Village Picnic.
- Mr. Devito thanked the Police Department for the vacation check watch.
- Park District Activity Director Walczak thanked everyone who came out to the Library event, it was very appreciated and mentioned that the Craft show went very well. They are still selling the 250-year t-shirts and reminded everyone that they will be holding a bingo night in the Village Hall with the proceeds going to the Veterans Memorial.

14. MOTION TO GO INTO EXECUTIVE SESSION P.M.:

Board went into executive session at 7:52 P.M.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Castanuela, Nitka, Nevarez, Grossi
No:
Motion Carried.

15. ROLL CALL:

16. PURPOSE OF THE MEETING:

Agenda Item # 13 – To review the board employee personnel matters, pursuant to 5 ILCS 120/ (c) (1) of the Open Meetings Act.

17. MOTION TO RETURN TO REGULAR SESSION:

Board returned to regular session at 8:20 P.M

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18. QUESTIONS, COMMENTS ANNOUNCEMENTS:

None

19. MOTION TO ADJOURN:

Motion: Trustee Hubacek
Second: Trustee Castanuela

18. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

19. ADJOURMENT:

To adjourn at 8:20 P.M.

Respectfully submitted,

Laura D. McGuffey
Village Clerk