

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
December 14, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:05 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of November 23, 2021 be approved as read:

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi
No: None
Motion Carried.

5. REPORTS OF EXPENDITURES:

A. To approve the village payroll in the amount of \$ 96,254.90. This payroll covers the period from December 1 – December 15, 2021 for regular full-time employees. Also covered is the Officials payroll from December 1- December 31, 2021 and the part-time payroll from November 16 – November 30, 2021.

B. To approve the accounts payable as listed in the amount of \$ 166,530.20.

C. Total Expenditures: \$ 262,785.10

Action Requested: Motion to approve

Motion: Trustee Ramirez
Second: Trustee Sudkamp

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Yes: Trustees Ramirez, Nevarez, Liska, Grossi (phone), Sudkamp, Hubacek
No: None
Motion Carried.

6. REPORTS OF REVENUES as of November 30, 2021

Cash Receipts:	\$	256,912.40
Sales Tax:	\$	36,578.46
Home Rule Sales Tax:	\$	32,356.37
Interest:	\$	65.42
Local Gas Tax	\$	<u>1,627.00</u>
Total:	\$	327,539.65

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Village Administrator Dropka regarding the 2021 Tax Levy, requesting approval on Ordinance No. 21-13, the Annual Tax Levy and Resolution No. R21-07, directing the Cook County Clerk to reduce the amount added to the Village's Levy for Loss and Cost.

Action Requested: Motion to approve Ordinance No. 21-13, authorizing the Levy, Assessment and Collection of Taxes for the 2021 Tax Year for the Village of Forest View, Cook County, Illinois.

To approve Agenda # 1 - Ordinance No. 21-13

Motion: Trustee Sudkamp
Second: Trustee Liska

Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Nevarez, Grossi
No: NA
Motion Carried.

Action Requested: Motion to approve Resolution No. R21-07, directing the Cook County Clerk to reduce the amount added to the Village's Levy for Loss and Cost.

To approve Agenda Item # 1 - Resolution No. R21-07

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees: Hubacek, Ramirez, Nevarez, Liska, Nevarez, Grossi, Hubacek
No: NA
Motion Carried.

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Agenda Item # 2 - Letter from Village Administrator Dropka, regarding the cleaning and televising of the water, sewer and sanitary pipes proposal that was discussed in the November 23, 2021 board meeting. The Village received three (3) bids regarding the Cleaning and televising water, sewer and sanitary pipes that were due by 11:00am on December 7, 2021.

Action Requested: Motion to award the contract to Comprehensive Construction Solutions, LLC.

Discussion ensued between the board confirming that the work being done would be supervised by Brad Clark from Hancock Engineering.

To approve Agenda Item # 2

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees: Ramirez, Nevarez, Liska , Nevarez, Grossi , Hubacek, Ramirez

No: NA

Motion Carried.

Agenda Item # 3 - Letter from Village Administrator Dropka regarding Liquor License Class changes and is requesting approval to amend section 3-3-3 of the Forest View Village Code Ordinance No. 21-15, "Classification of Licenses; Fees".

Action Requested: Motion for approval to amend section 3-3-3 of the Forest View Village Code Ordinance No. 21-15, "Classification of Licenses; Fees".

To approve Agenda Item # 3

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees: Nevarez, , Hubacek, Ramirez

No: Trustees Grossi, Sudkamp

Motion Carried.

Agenda Item # 4 – Letter from Fire Chief Mark Jones to consider appointing Anais Diaz as a Part-Time Firefighter.

Action Requested: Motion to appoint Anais Diaz as a Part-Time Firefighter.

To approve Agenda Item # 4

Motion: Trustee Sudkamp

Second: Trustee Ramirez

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Yes: Trustees: Liska, Grossi, Sudkamp, Hubacek, Ramirez, Grossi
No: NA
Motion Carried.

Agenda # 5 – Letter from Interim Chief of Police Marco Perez requesting approval to appoint Part-Time Police Officer Kevin Spatz to a Full-Time Police Officer.

Action Requested: Motion to appoint Kevin Spatz as a Full-Time Police Officer for the Forest View Police Department.

To approve Agenda Item # 5

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees: Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Hubacek
No: NA
Motion Carried.

Trustee Ramirez asked when Officer Spatz status would change to Full Time. Interim Chief Perez stated that once he is approved and completes a few tests he would be able to start in January. President Miller replied that they would swear him in at the next board meeting to be held on January 11th and extended the invitation to his family.

Agenda Item # 6 –Letter from Interim Chief of Police Marco Perez requesting approval to replace the Carbon Dioxide Sensor in the Police sally port (garage).

Action Requested: Motion to approve replacement Police Department carbon dioxide sensor for the amount of \$1,134.00.

Discussion ensued among the board asking why they would need this type of sensor and if a home carbon monoxide detector would be sufficient. Police Chief Perez and Chief Jones responded that the current sensor is attached to dispatch and is tied into the Fire Alarm System.

To approve Agenda Item # 6

Motion: Trustee Sudkamp
Second: Trustee Liska

Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska , Grossi , Hubacek
No: NA
Motion Carried.

8. Applications for use of the Village Hall:

Agenda # 7 – Resident canceled the Village Hall Art Treckler Room rental for December 18, 2021. Security deposits returned to resident.

Action Requested: None, information only.

9. Applications for Residential Permits:

- NF21-49 Diana Aillon, 4611 Grove Ave, tear off and replace roof, vents, install flashing pipe and clean gutters.
- NF21-50 George Macha, 4530 S. Maple Ave, replace fence with wooden privacy fence.
- NF21-52 Janet Spears, 4620 Maple Ave, remove, dispose and replace siding, install new house wrap, shake and fascia.
- NF21-53 Ellen Michaud, 4530 Oak Park Ave, remove and replace siding , gutters, fascia, wrap windows and doors.
- NF21-54 Brian Isakson, 4520 Oak Park Ave, tear off and reroof.
- NF21-55 Kyle Alex Chervinke, 4509 Maple Ave, replace 6 windows, no modifications.

10. Applications for Commercial Permits:

- NF21-56 Village of Forest View, 6726 W. 51st Street, install 123 FT of guard rail.

Action requested: Motion to approve commercial permit to installation 123 FT of guard rail at 6726 W. 51st Street.

Action Requested: None, information only.

Discussion ensued that the permit had been approved previously.

- F21-60 Forest View Park District, 4621 Wenonah Ave, to install 20 x 20 shelter with metal roof and concrete that includes fee to replace Non-Fee permit # NF21-48 approved 11/23/21.

Action requested: Motion to install 20 x 20 shelter with metal roof and concrete that includes fee to replace Non-Fee permit # NF21-48 approved 11/23/21.

Action Requested: None, permit information only.

Discussion ensued that Permit - NF # 21-48 had been issued previously 11/23/21 but it was replaced with a Permit # F21-60 .

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mike Dropka discussed the following:

- On November 29th, Trustee Hubacek, Mayor Miller, Interim Chief Perez, Chief Jones and himself met with Executive Director of WC3 Bud Hicks and the Board Chair, Riverside Public Safety Director Matt Buckley to tour their facilities and discuss transitioning the Village of Forest View over to WC3 for dispatching services. He stated that Bud and Matt would be attending the next board January 11th to answer questions and discuss the options that are available to the Village.
- The pension obligation bonds are still being finalized and should be done by the end of the month.
- The Police Pension Board met on December 6th and things are going well. They will be having quarterly meetings starting in 2022 for the first time in quite a while. The Pension Board hired a Public Service Administrator from Lauterbach and Amen who will assist in reorganizing all the documentation that had been neglected and assist in future record keeping.
- Met with the Fraternal Order of Police (FOP) on December 7th regarding contract negotiations and will provide more information during our next board meeting on January 11, 2022.
- Discussed changes to the Verizon and AT&T bills. As discussed previously in closed session meeting the Village has been paying about \$400.00 per month to Verizon and \$ 110.00 per month to AT&T. The two accounts have been merged into one account to save the costs and eliminate devices that are not being utilized. The Verizon bill should now be less than \$300.00, saving upwards of \$200.00 per month.
- Stated that the Comcast fiber installation that was approved by the board in September has been installed and turned on. It was noted that the Police department has noticed a big difference in the internet speed.
- Informed the board of a situation developing with the businesses around 47th and Central.
- Is currently working on a project in the Village Hall reviewing old duplicate plans and other documents with the Administrative Assistant Vogt and Village Clerk McGuffey to reorganize the files.
- Communicated that the Christmas House Decorating contest deadline is Friday December 17th and is working on judges. Totals will be tallied and the winners will receive a Forest View 50th Anniversary Ash Tray, Forest View 75th Anniversary cup, and a \$25.00, \$50.00, or a \$100.00 gift card for Shell.

2. Superintendent of Water and Public Works Jack O'Donohue discussed the following:

- Reported that on December 13th he received a call from a resident regarding low water pressure. It was discovered that there was a water main break on Canal Bank Road. Public Works isolated the break and the water main break was repaired today. The estimated water loss was 75,000 gallons.

- Reported that Public Works the installation of the guard rails at the Pump station has been completed.
- Announced that on behalf of Public Works they would like to wish all a Merry Christmas and a Happy and Safe New Years!!!

3. Interim Chief of Police Marco Perez discussed the following:

- Discussed the Forest View Police Department activity since last meeting.
- Mentioned that starting in Jan 2022 the Police department will be conducting the truck enforcement details.
- Wished everyone a Merry Christmas.

4. Fire Chief Mark Jones discussed the following:

- Discussed the Forest View Fire Department activity since last meeting.
- His department has completed 206.7 hours of Training.
- The new Fire Department pick up truck has arrived and is waiting for the stripping to be completed, ordering the lights and radio.
- The new fire rescue tools have arrived , will be inventoried and his department will go through training.
- For the month of December, the have been deep cleaning the Fire Stations, the apparatus, carpets, tools and waxed.
- Wished everyone a Happy Holiday and Merry Christmas.

B.) Reports from Village Trustees

- Trustee David Liska discussed the following:
- Mentioned that he was scheduled to have a meeting with State Representative Edgar Gonzalez to discuss the 911 service for Wednesday but that it was canceled and is waiting for a response to reschedule their meeting.
- Informed the board that he received a call from a resident complaining that a resident from another town who is doing a rehab and is disposing the building in the Village of Forest View.
- Discussed issues with the current dispatch service.

C.) Report from the Village President

None

12. **Motion to go into Closed Session at 8:11 P.M.**

Motion: Trustee Grossi
 Second: Trustee Sudkamp

Yes: Trustees: Nevarez, Liska , Grossi , Sudkamp, Hubacek, Ramirez
 No: NA

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Motion Carried.

Agenda # 8 –To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

13. Motion to return to Regular Session at 9:36 P.M.

Motion: Trustee Nevarez
Second: Trustee Grossi

Yes: Trustees: Sudkamp, Hubacek, Ramirez, Nevarez, Liska , Grossi , Hubacek
No: NA

Motion Carried.

Agenda Item # 8 - Letter from Village Administrator Dropka requesting approval to amend section 1-5-8 of the Forest View Village Code Salary Ordinance No. 21-14 covering Non-FOP employees.

Action Requested: Motion for approval to amend section 1-5-8 of the Forest View Village Code Salary Ordinance No. 21-14 covering Non-FOP employees.

To approve Agenda Item # 8

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees: Hubacek, Ramirez, Nevarez, Liska , Nevarez, Grossi
No: Trustee Sudkamp

Motion Carried.

14: Questions from the Audience
None

15: Public Comment or Questions
None

16. Motion to Adjourn

Motion: Trustee Nevarez
Second: Trustee Liska

Yes: Trustees Ramirez, Nevarez, Liska , Nevarez, Grossi, Hubacek, Sudkamp
No: None

Motion Carried.

17. Adjournment
To adjourn at 9:38 P.M.

Motion: Trustee Nevarez
Second: Trustee Liska

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk