

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – TRECKLER ROOM
June 8, 2021**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:02 P.M.

Village Attorney John Murphey was in attendance.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

Absent: Trustee Augspurgen

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of May 25, 2021 be approved as read:

Motion: Trustee Sudkamp

Second: Trustee Liska

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurgen

Motion Carried.

A Trustee asked why the name of a Trustee is recorded for a Motion and a Second but not for discussion, questions and comments.

The Village Clerk noted that per clerk training received, the best method to follow is to provide a summary of the discussion that occurred rather than verbatim statements.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the May 25, 2021 board meeting in the amount of \$ 82,909.53

Check # 31306-31315

Voided: None

- B. To approve the check register from the accounts payable of the board meeting in the amount of \$ 42,729.80

Check # 31316-31347

Voided: None

Action Requested: Motion to approve

Motion: Trustee Hubacek

Second: Trustee Liska

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurger

Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 86,314.40. This payroll covers the period from June 1-15, 2021 for regular full-time employees. Also covered is the Officials payroll from June 1-30, 2021 and the part-time payroll from May 16-31, 2021.
- B. To approve the accounts payable as listed in the amount of \$ 29,061.45
- C. Total Expenditures: \$ 115,375.85

Action Requested: Motion to approve

Motion: Trustee Sudkamp

Second: Trustee Liska

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurger

Motion Carried.

7. REPORTS OF REVENUE – As of May 31, 2021:

Cash Receipts:	\$	348,637.25
Sales Tax:	\$	41,829.01
Home Rule Sales Tax:	\$	19,952.17
Interest:	\$	80.99

Local Gas Tax:	\$	<u>16,851.56</u>
Total Revenue:	\$	427,350.98

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1- Proposal from John Graham, President of Graham Enterprise, Inc. regarding proposed split of incremental revenue.

Action Requested: Discussion

President John Graham of Graham Enterprise, Inc. presented a proposal to the Village Board regarding an investment opportunity for economic growth. He has proposed the option of investing in the expansion / project which would potentially increase revenue through taxes for the Village of Forest View.

Village President John Murphey requested that Graham Enterprise submit a proposed agreement or proposed concept with specific projections on local sales tax shares and property tax for the Board to review.

Agenda Item # 2- Letter from Superintendent of Public Works and Water, Jack O'Donohue regarding water rate increase and Ordinance 21-03.

Action Requested: Motion to approve Ordinance 21-03, and to amend water rates effective June 1, 2021.

Superintendent O'Donohue spoke regarding the water rate increase. Following direction from the May 25, 2021 Board Meeting, I am requesting approval for Ordinance 21-03. Water rates will increase 1.10% effective June 1, 2021 for residential, commercial, industrial and municipality customers. Notification will be sent to all customers.

To approve Agenda Item # 2

Motion: Trustee Sudkamp

Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurger

Motion Carried.

Agenda Item # 3- Letter from Superintendent of Public Works and Water, Jack O'Donohue regarding the clothing allowance process in the form of a check for both the DPW, in the amount of \$ 425.00 and the Police Department in the amount of \$ 500.00

Action Requested: Motion to approve clothing allowance checks to eligible employees not to exceed \$ 425.00 and \$ 550.00 respectively.

Superintendent O'Donohue spoke regarding clothing allowance. Every year on May 1st, Public Works and Police Department Employees get a clothing allowance of \$425.00 and \$550.00 respectively. Department of Public Works employees are only allowed to go to Work 'N Gear or JC Penney where we have house accounts. Since the pandemic, JC Penney is closing stores and Work 'N Gear never had the best selection of available sizes and options. The Police Department uses various other stores both online and brick and mortar.

We feel we can save time by giving each employee a check each year for their respective amounts either \$425.00 for DPW and \$550.00 for the Police Department. The cost for clothing allowance to the Village will remain the same.

Discussion ensued regarding store options, online ordering and deals.

Village President Miller mentioned that she is working with Superintendent O'Donohue on ordering safety vests with our Village logo for Public Works employees.

To approve Agenda Item # 3

Motion: Trustee Grossi

Second: Trustee Liska

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurgen

Motion Carried.

Agenda Item # 4 - Letter from Superintendent of Public Works and Water, Jack O'Donohue requesting the board to approve an additional payment to Magana Construction due to additional concrete work performed at 4530 Maple.

Action Requested: Motion to authorize an additional payment not to exceed \$ 650.00 to Magana Concrete for additional concrete work at 4530 Maple Avenue, Forest View, IL.

Superintendent O'Donohue spoke regarding concrete work at 4530 Maple Avenue. Magana Concrete brought to my attention additional work needed for the driveway apron located at 4530 Maple. As it stands now, replacing just what we dug up for the water break, water will pool and there will be a trip hazard. There is a significant change in elevation at the apron gutter. The need for additional funds is because the apron hadn't settled until after the thaw, (quotes were obtained in early March when grounds were still frozen). It is an additional 37.5 square feet at a price of \$650.00. It is a problem we faced before on water breaks but overall is uncommon.

To approve Agenda Item # 4

Motion: Trustee Liska

Second: Trustee Sudkamp

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurgen

Motion Carried.

Agenda Item # 5 – Letter from Chief of Police Gary Wiseman, Jr., seeking the boards' approval to hire Part-Time Officer Rafal Polkowski.

Action Requested: Motion to appoint Rafal Polkowski as a Part-Time Police Officer to the Forest View Police Department.

Police Chief Wiseman spoke requesting approval to appoint Rafal Polkowski as a Part-Time Police Officer to the Forest View Police Department. He is currently employed in the City of Chicago. He has passed the background check through LEADS database.

Discussion ensued regarding Police Officer Polkowski's schedule with Chicago and if he will work out.

To approve Agenda Item # 5

Motion: Trustee Grossi

Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Liska, Ramirez

No: Trustee Sudkamp

Absent: Trustee Augspurgen

Motion Carried.

Agenda Item # 6 – Letter from Chief of Police Gary Wiseman, Jr., seeking the boards approval to purchase (1) intercom Master Station desktop intercom/Door control system.

Action Requested: Motion to approve the purchase per the quote from Mercury Systems for the desktop/door control system in an amount not to exceed \$ 4,200.00 and authorize the Chief of Police to sign the quotation.

Police Chief Wiseman mentioned that Howard Gadorus from Mercury Solutions is here to speak to the Board. He has another solution that will reduce costs through Mercury. Police Chief Wiseman suggested that we table Agenda Item #6 until we listen to options from Howard Gadorus.

Howard Gadorus spoke explaining the intercom system in the Police Department. By removing the old system, we would need something to control the doors and intercom system. It was

explained that there are options available. He spoke regarding forwarding phone numbers to Justice, installing a network, converting numbers and options to complete the 9-1-1 transfer.

Discussion ensued regarding pricing, the original planning and phone numbers not being included with the initial transfer to Justice. Our current phone system may not support all of the options we would like to have. Just for information, Howard Gadorus mentioned that the state has forced the consolidation and smaller communities that were under twenty-five thousand population were forced to ban together with the consolidation.

Village President Miller mentioned some concerns regarding Justice not having a view of the interior area of our Police Department. If an officer became disabled, the cameras would be recording, but Justice would not be able to see the situation. If an Officer calls for help, assistance would not be able to enter the Police Department as the doors are locked.

Discussion ensued regarding Police Officers safety, prisoner safety and options to address the situation of not having a dispatcher available after hours.

To approve Agenda Item # 6

Tabled : Alternate plan to be presented at another meeting.

Agenda Item # 7- Letter from Village President Nancy Miller requesting the boards' approval to combine the Village Clerk and the Village Treasurer into one appointed position.

Action Requested: Motion to combine the Village Clerk and Village Treasurer into one appointed position.

Village President Miller spoke regarding the option to combine the Village Clerk and Village Treasurer into one appointed position. In the interest of making the appointment of a Village Treasurer more appealing, and to facilitate a better transition of board activities, she would like to ask the board to consider making a change to Village Clerk and Village Treasurer positions. It would be beneficial for one individual to address the needs of both the Village Clerk and Village Treasurer rather than hire two people for these positions separately. In doing so, this would allow us to have someone in an appointed position who would be available to handle all clerking and treasurer duties as assigned.

A Trustee asked if the position of Village Clerk and Village Treasurer would take over the duties that Village Clerk Conklin currently addresses.

Village Clerk Conklin addressed the questions. The person that would accept this position would take on the roles of Village Clerk and Village Treasurer. The Treasurer would be appointed to sit on the Police and Fire Pension Board and handle other duties as well.

To approve Agenda Item # 7
Motion: Trustee Grossi

Second: Trustee Liska

Yes: Trustees Grossi, Hubacek, Liska, Ramirez, Sudkamp

No: None

Absent: Trustee Augspurger

Motion Carried.

9. APPLICATIONS FOR PERMITS:

F21-27 Dagoberto Lara, 4625 Wisconsin Avenue, install 2” Rigid Riser, 40-foot Length 4/5 feet above roof using # 2 stranded wire, rigid pipe.

Discussion ensued regarding this permit. Trustee Liska mentioned that he did visit and view the property. In a situation where the homeowner is the contractor, the inspection will guarantee the work was done correctly.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Interim Fire Chief AJ Aiardo
 - Regarding Annual Fire Inspections for the businesses in town, Lieutenant Rick Musil (Fire Prevention Officer) has come up with a plan to inspect seven (7) businesses per month starting July 1, 2021. He will follow up with the businesses for reinspection.
2. Superintendent Water & Public Works Jack O’Donohue
 - On behalf of my family, I would like to thank Village President Miller, the Board of Trustees, my fellow employees and various residents for their heartfelt sympathy and support in regards to my sister’s death.
3. Police Chief Wiseman
 - Provided Police Reports for May 25 – June 7, 2021.

B.) Reports from Village Trustees

Trustees had questions regarding the proposed agreement presented by President John Graham of Graham Enterprise, Inc.

Discussion ensued regarding this proposal and if there would be any benefit to the Village accepting the proposal.

Village Attorney John Murphey stated that he asked John Graham to forward a draft of the agreement so it could be analyzed. He explained that we receive sales tax from the Department of Revenue every month. As Graham Enterprise Inc. expands, they are proposing that we receive the sales tax amount from the year prior with an additional five (5) percent. Any amount due

after that pre-determined amount would be split fifty / fifty. Village Attorney John Murphey suggested that if we did move forward with this proposal, we should look at the revenue from 2019, as sales tax was down in 2020 due to the pandemic.

C.) Report from the Village President

The Board was notified of the passing of longtime resident Stanley Zajac. We came across a Resolution from 2016 Honoring Stanley Zajac on the Occasion of his Ninetieth (90th) Birthday, and here are some of the highlights from the resolution:

- Stanley was a longtime resident of Forest View.
- Stanley has been a fine, upstanding citizen of the Village of Forest View.
- The Village has benefited by the services faithfully and efficiently performed by Stanley as a Translator for the Village and a Bingo caller for the Village Picnics.
- Stanley was an active member of the Golden Panthers.
- Stanley was a Volunteer Firefighter and Police Officer.

In honor of Stanley, please stand and let us have a moment of silence. The Police will be providing an escort for his funeral.

A Trustee has requested to lower the Flag in honor of Stanley for his Village services.

11. PUBLIC COMMENT OR QUESTIONS:

Village Clerk Conklin stated there were no comments or questions via email or left in the drop box.

Resident John Marbes has mentioned that he has experience in communications similar to Howard from Mercury Systems. He has offered his assistance to the Village and Police Department.

12. ADJOURNMENT:

To adjourn at 8:47 P.M.

Motion: Trustee Grossi
Second: Trustee Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk