

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
February 14, 2023**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:02 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: None

4. SPECIAL GUEST-FOREST VIEW RETIRED FIREFIGHTERS

- Retired Firefighter Allen Kalas greeted everyone at the Board meeting as Mothers and Fathers while holding a large bell. He retired from the Forest View Fire Department after 25 years of service. He stated that he bought the 1955 Ward LaFrance Engine No. 1 truck many years ago, took the bell off, and planned on turning it into a memorial. He stated that the bell sat in his basement for 25 years. He thanked retired Lester Antos, Jr. who is also a retired Forest View firefighter for sending him a message and stated that he was surprised to hear that the Village had bought the truck. He said that he had sold the truck to his brother who had a son-in-law, who was going to restore it but it did not happen and the truck ended up in a museum, but did not know where it was. He announced that today he was donating back to the Village of Forest View and the Fire Department the 60-pound bell that belongs back on the 1955 Ward Le France truck. (crowd applauded)
- Retired firefighter Lester Antos, Jr. was also present at the meeting. He announced that he was donating to the Village and Fire Department the original suction strainer that was from the truck that saved the town quite a bit. He stated that the town used to flood all the time and they would connect a really hard 90-foot hose to this strainer and put it in the sewers at the end of the block and then pump the water into another sewer next to it to

get all the water out of the town. He said that when he heard that the Village bought the truck he wanted to donate to be put back on Engine No. 1. He said that there are a lot of us (Firefighters) who are looking forward to seeing it back. He thanked everyone and they rang the bell. (Crowd applause)

5. APPROVAL OF MINUTES

That the minutes of the regular board meeting of January 24, 2023, be approved as read:

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Grossi, Sudkamp, Hubacek, Liska

No: None

Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of February 15, 2023:

1.) Payroll- FT /PT/Officials:	\$	120,752.05
2.) Bills Payable:	\$	<u>143,699.19</u>
Total Expenditures:	\$	308,218.10

Action Requested: Motion to approve

Motion: Trustee Hubacek

Second: Trustee Ramirez

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Gross, Sudkamp

No: None

Motion Carried.

6. REPORTS OF REVENUES:

To approve the Reports of Revenues as of January 31, 2023:

Cash Receipts:	\$	591,515.05
Sales Tax:	\$	52,829.07
Home Rule Sales Tax:	\$	45,469.28
Interest:	\$	11,102.46
Local Gas Tax:	\$	<u>45,830.28</u>
Total Revenue:	\$	746,746.14

Action Requested: Motion to approve

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Grossi, Hubacek, Liska, Nevarez
No: None

Motion Carried.

7. DEPARTMENTAL CORRESPONDENCE

Agenda Item #1 – Letter from Administrator Dropka regarding Ordinance No. 23-01 amending section 9-2-6 of the Forest View Village Code to eliminate the resident-only parking restrictions on the 4500 block of Wenonah Ave.

Action Requested: Motion to approve amending Ordinance No. 23-01 section 9-2-6 of the Forest View Village Code to eliminate the resident-only parking restrictions on the 4500 block of Wenonah Ave.

Motion: Trustee Ramirez
Second: Trustee Hubacek

Yes: Trustees Ramirez, Hubacek, Grossi, Liska, Nevarez, Sudkamp
Motion Carried.

Agenda Item #2 – Letter from Administrator Dropka regarding the refurbishment of the Village's 1999 Pierce Fire Truck requesting the board approve the Resolution to formally adopt the payment schedule regarding the fire engine.

Action Requested: Motion for the board to approve the Resolution to formally adopt the payment schedule regarding the fire engine.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None

Motion Carried.

Agenda Item # 3 – Letter from Building Commissioner Brniak regarding the current village ordinance Chapter 5 Cross-Connection Control Section 8.5.1 Connection Control Specific Policy, 8.5.2 Cross-Connection Control General Policy, and 8.5.6 Survey and Investigations and the benefits of having BSI online service to provide the Village meets IEPA requirements. A representative from BSI will be present and field any questions concerning the proposal and the service they provide.

Action Requested: Motion for the Board to approve the proposal with Backflow Solutions, Inc. (BSI Online) and our current village ordinance concerning cross-connection control in the village.

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Ramirez, Liska, Sudkamp, Hubacek
No: None
Motion Carried.

Agenda Item # 4 – Letter from Superintendent of Water and Public Works Filec to discuss the 2023 MFT paving project bids received for the 2023 street improvement MFT project. The bid received from Hancock Engineering is \$902,732.42 and the bid from Novotny Engineering is \$715,842.50. He is requesting the board to award the contract to Novotny Engineering for the 2023 MFT paving project.

Action Requested: Motion for the board to award the contract to Novotny Engineering for the 2023 MFT paving project.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

Agenda Item # 5– Letter from Superintendent of Water and Public Works Filec to discuss the village’s roof inspections and maintenance plan for 2023/2024. He is requesting the Board approve the agreement with Anthony Roofing (Tecta America LLC) to do the 2023/2024 spring/fall inspections on the Village’s roof. The bi-annual maintenance for 2023 is \$3,250.00 for Spring and \$ 2,750.00 for Fall. The bi-annual maintenance for 2024 is \$2,750.00 for Spring and \$ 2,750.00 for Fall.

Action Requested: Motion for the Board to approve the agreement with Anthony Roofing (Tecta America LLC) to do the 2023/2024 spring/fall inspections on the village’s roof. The bi-annual maintenance for 2023 is \$3,250.00 for Spring and \$ 2,750.00 for Fall. The bi-annual maintenance for 2024 is \$2,750.00 for Spring and \$ 2,750.00 for Fall.

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Sudkamp, Hubacek, Ramirez, Liska
No: None
Motion Carried.

Agenda Item # 6 – Letter from Chief Stelter to discuss the Memorandum of Understanding (MOU) request made by the Cook County Sheriff’s office to the Village of Forest View in regards to them placing a prescription drug take-back box in the Village Hall or Police Department. He is requesting the board to approve the signing of the Memorandum of Understanding (MOU).

Action Requested: Motion to approve the signing of the Memorandum of Understanding (MOU).

Motion: Trustee Hubacek
Second: Trustee Nevarez

Yes: Trustees Hubacek, Nevarez, Grossi, Sudkamp, Ramirez, Liska
No: None
Motion Carried.

8. APPLICATIONS FOR BUSINESS LICENSES

Agenda # 7 - Letter from Administrator Dropka requesting the Board approve a business license to MRZ Leasing, Inc, at 5240 W. 47th Street for an office for business owner Mindaugas Zamalaitis.

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Nevarez, Sudkamp, Hubacek, Liska
No: None
Motion Carried.

9. APPLICATIONS FOR USE OF THE VILLAGE HALL ART TRECKLER ROOM

Agenda # 8 - Resident Valerie Sosa is requesting the Board’s approval to rent the Art Treckler Room on Friday, March 3, 2023, for a Baby Shower to be held from 3:00 pm to 7:00 pm with approximately 140 guests.

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
No: None
Motion Carried.

Agenda # 9 - Resident Jovita Landeros is requesting the Board's approval to rent the Art Treckler Room on Saturday, March 4, 2023, for a Birthday Party to be held from 1:00 pm to 5:00 pm with approximately 40 guests.

Action Requested: Motion to approve

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Grossi, Sudkamp, Hubacek, Liska

No: None

Motion Carried.

10. APPLICATIONS FOR RESIDENTIAL PERMITS

NF23-01 – Manuel Ramirez, 4530 Maple Ave. Remove old galvanized pipe in kitchen and bath and replace with copper and two dielectric unions.

F23-03 – Sara Bustamante, 4505 Wisconsin Ave. Removing and replacing three walls for closets.

F23-04 – Manuel Ramirez, 4530 Maple Ave. New resident repairing a Village requirement list. Remove and replace the front entry doors. Remove and replace panels in two rooms with drywall and renovate the bathroom.

F23-06 – Manuel Ramirez, 4530 Maple Ave. Upgrade the existing electrical service meter box, and replace the existing electrical panel (fuse box) with a 100 AMP 20/20 circuit breaker panel. Replacing electrical receptacles, 2 prong outlets in the kitchen wall, pull chain light fixtures in the basement, and receptacles in the exterior front and back with GFCI W/R receptacles. Also replacing all lower level GFCI-protected type receptacles. Install ceiling light fixtures and control switches in two bedrooms. Install six recessed can light fixtures in the living room and four in the kitchen. Install a new exhaust fan with light, a vanity light, and one GFCI receptacle in the first-floor bathroom.

Action Requested: No action, information only.

11. APPLICATIONS FOR COMMERCIAL PERMITS

Agenda # 10 - Lakeshore Recycling Systems, 6201 W. Canal Bank Road. 6132 Oakton Street. Installing a Wall sign 11'-0" h x 46'-0" w (506 SQ FT); Install Face Lit - Internally illuminated.

Action Requested: Motion to approve Commercial Permit # F23-05 To Lakeshore Systems.

Motion: Trustee Ramirez

Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Grossi, Sudkamp, Hubacek, Liska

No: None

Motion Carried.

11. REPORTS FROM THE VILLAGE ADMINISTRATOR:

Village Administrator Mike Dropka provided the following details:

- Commented that the Village sent Valentine cards to all the residents in town and mentioned they received calls from residents who said this brightened their day.
- Village will be co-sponsoring a Tax Appeal workshop for our residents being held by the Cook County Board Review. The informative workshop will be held on February 23rd at 6:00 pm at the Louis S. Viverito Senior Center in Burbank and mentioned that there are flyers in the Village lobby.
- Stated that as reported in the last meeting the Village received a \$100,000 grant to go towards building a new slat shelter on the dead end of Oak Park Ave. A surveyor is coming out this week to create a plat of survey and will stake out the land that is ours versus the land that the Village is leasing to ConGlobal, and the utility easements. The next step will be to involve an engineer to create a plan on where to build the salt shelter.
- Reported that the Village received another \$100,000 grant for capital infrastructure and will be putting \$100,00 towards the MFT road paving project.
- Announced that we have a Public Works employee who will be retiring as of March 31st and are in discussions to use this opportunity to look at this open position and revise the roles of our Public Works Department.
- Reported that Current Technologies has completed Phase 2 of the security camera system install. The cameras record 24/7 with zero blind spots. They are starting on Phase 1 this week, and then move on to the security system at the pump house. Current Technologies and Mercury Technologies continue to perform a bund of different tasks to address different issues and deficiencies with our systems.
- Reported that he is reviewing and comparing four proposals received for creating and maintaining a village website and will bring them to the Boards attention at a meeting in March.
- Mentioned that he and Chief Stelter continue to meet with Conduent to make sure the red-light camera project continues on a proper timeline.
- Reported on the 47th and Central project regarding the village taking over the sanitary and sewer system that is still ongoing.
- Announced that the State of the Village will be held on Thursday, March 30, 2023. The department heads will be giving an annual report of what has been accomplished last year and a quick synopsis of the finance of the village and future plans.

12. REPORTS OF OFFICERS:

A) Reports from Department Heads

Superintendent of Water and Public Works Frank Filec:

- Reported that Public works is working on de-watering the tunnel at Apex Oil and is in touch with MWRD regarding easements and the next step will be to work with EPA /DNR.
- Announced that Public works will begin testing valves in the residential section of town to determine which valves will need to be addressed this coming summer. water meters have been replaced and installed and have been switched from manual to electronic readings.
- Reported that Administrator Dropka and he have continued to meet with a representative from the MWRD Engineering and law department regarding the water main on canal bank road in regards to water main and hydrant replacement. Mentioned that the Village of Forest View Public Works received the official paperwork from the IPWMAN, allowing them full access to emergency services in times of need.
- Public Works handed out flyers for the free tree planting offered by Open Lands on Monday, February 13.
- Reported that the Village met with Hancock Engineering at the beginning of May 2022. It was demonstrated during the prior meetings with our Mayor and Trustees the importance of this project.

Police Chief Steve Stelter:

- Stated that his department has been conducting a seat belt initiative.
- Reported that he had ordered 100 Active Shooter Posters and that Officer Mulica handed them out to all the businesses and that his department offered training all the businesses in town on how to respond to an Active Shooter.

Fire Chief Mark Jones:

- Reported that he is in the process of interviewing a few part-time candidates for his department.
- Stated that the fire truck that was being refurbished is almost complete and should be done by March.

B) Reports from Village Trustees

- Trustee Sudkamp asked what the status of the bench. President Miller responded that it is being taken care of.
- Trustee Grossi commented on the nice Valentine's Cards that were hand-delivered to each house by our Public Works employees. He suggested that going forward, it would be nice to personalize the name on the envelopes and postcards to read "Our Forest View Family" instead of "Resident" when sending out Holiday Cards, Valentine Cards, etc.
- Trustee Hubacek and Ramirez asked who has access to the Village Cameras, where they are located, and the recording process. Administrator Dropka stated that there are restrictions in place and employees are assigned different access levels based on what they should be allowed to view.

C) Reports from Village President

- Announced that she will be appointing Jesus Carrillo Jr. as a Forest View Police Pension Trustee at their next board meeting. She said that he is currently President of the Forest View Police Pension. She was made aware after the last Police Pension meeting that there were three trustees elected on the pension board (instead of two elected), one retired trustee and one trustee appointed by the mayor (instead of two appointed). This action is being conducted to comply with the IDOI
- Commented to Chief Jones that she received a call regarding two students that are looking for service hours.
 - Discussion ensued and it was suggested that they could do blood pressure checks.
- Announced that long-time Public Works employee Bill Hughes will be retiring in March and stated that he does not want a party.
 - Trustee Grossi suggested that we make a dedicated wall in Public works for all past Public Works retirees with their date of service.
 - Trustee Liska and Public Works Director Filec made a few other suggestions.

13. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS – General *(This is an opportunity for the public to make comments on any issue – 3 Minute Limit Per Person).*

- Resident asked the board how they can dispose of old recycle cans and bins.
 - A resident suggested that the bin be cut up and put in the garbage can.
 - Public Works Director Filec stated that he will pick up the can.
- Resident asked where she can get an extra recycling bin.
 - The resident was told to call Lake Shore recycling.

14. ADJOURNMENT:

Motion to adjourn at 7:52 P.M.

Motion: Trustee Grossi

Second: Trustee Nevarez

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk