

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
December 9, 2025**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Liska at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Liska led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
Absent: None

4. PRESENTATION

• **Retirement**

President Liska presented Teawona Lee with a certificate of appreciation and congratulations on her retirement with the US Post Office after 30 years of service and for her outstanding service as our mail carrier with the Village of Forest View for 10 years.

Pictures were taken with her family and also with village employees who presented her with flowers, cards, and several residents who attended to say farewell.

Cook County Commissioner Frank Aguilar was present at the meeting to congratulate Teawona and stated that his office will be presenting a resolution honoring Teawona at their next meeting.

Commissioner Aguilar stated that he procured a 110k grant for a helicopter that will help with public safety and assist our first responders and noted that it has already caught several car thefts.

• **Honorable Mention**

Police Chief Jim Ritz presented Officer Shane Miller with a certificate of recognition of excellent service regarding an incident on November 20th.

Family, friends, and co-workers were present to offer their congratulations and take photos.

- **Swearing in Ceremony**

Village Clerk Laura McGuffey swore in Corporal Erik Kulaga.

Family, friends, and co-workers were present to offer their congratulations and take photos.

5. APPROVAL OF THE PREVIOUS MINUTES

That the minutes of the regular board meeting of November 11, 2025 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Castanuela
Second: Trustee Nitka

Yes: Trustees Castanuela, Nitka, Nevarez, Grossi, Sudkamp, Hubacek
No: NA
Motion Carried.

6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures November 16 – November 30, 2025:

Payroll- FT /PT/Officials	\$	110,827.31
Bills Payable	\$	158,026.77
Total Expenditures:	\$	268,854.08

Action Requested: Motion to approve.

Motion: Trustee Sudkamp
Second: Trustee Castanuela

Yes: Trustees Sudkamp, Castanuela, Nitka, Nevarez, Grossi, Hubacek
No: NA
Motion Carried.

7. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures December 1 – December 15, 2025:

Payroll- FT /PT/Officials	\$	113,792.54
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Bills Payable	\$	60,840.56
Total Expenditures:	\$	174,633.10

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Castanuela, Nitka, Nevarez, Sudkamp,
No: NA
Motion Carried.

8. REPORTS OF REVENUES AS OF NOVEMBER 30, 2025

Cash Receipts:	\$	195,860.15
Sales Tax:	\$	58,894.30
Home Rule Sales Tax:	\$	40,262.76
Local Gas Tax:	\$	54,043.10
Video Gaming Tax:	\$	21,418.88
Interest:	\$	7,708.13
Total Revenue:	\$	378,187.62

Action Requested: None, information only.

9. TREASURERS REPORT FOR OCTOBER 2025

1) Revenues:	\$	674,508.42
2) Expenses:	\$	472,688.20

Action Requested: None, information only.

10. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Clerk McGuffey requesting the board approve the Village Board Meeting Schedule for Calendar Year 2026.

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Nitka

Yes: Trustees Grossi, Nitka, Sudkamp, Hubacek, Castanuela, Nevarez
No: NA
Motion Carried.

Agenda Item # 2 - Administrator Wiak to discuss with the board the regulation of Electric bicycles and Electric Scooters in the Village of Forest View and is requesting the board approve the following:

- (1) Requesting the board approve Ordinance No. 25-26, “An Ordinance amending the Forest View Village Code to provide for regulation of Electronic Bicycles and Electric Scooters.”

Action Requested: Motion to approve amending Ordinance No.25-26, to provide for regulation of Electronic Bicycles and Electric Scooters.”

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castanuela, Nitka, Nevarez
No: NA
Motion Carried.

- (2) Requesting the board approve Ordinance 25-27, “An ordinance amending Section 6-5-34 of the Forest View Village Code to prohibit electronic bicycles and electric scooters in the Forest View Village Park.”

Action Requested: Motion to approve amending Ordinance No. 25-27, amending Section 6-5-34 of the Forest View Village Code to prohibit electronic bicycles and electric scooters in the Forest View Village Park.

Motion: Trustee Castanuela
Second: Trustee Hubacek

Yes: Trustees Castanuela, Hubacek, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 3 - Letter from Administrator Wiak to discuss the renewal and extension of the Intergovernmental Agreement (IGA) for the Midway Noise Compatibility Commission (MNCC) and is requesting the board authorize the Village President to execute the Midway Compatibility Commission Intergovernmental Agreement.

Action Requested: Motion to authorize Village President Liska to execute the Midway Noise Compatibility Commission Intergovernmental Agreement.

Motion: Trustee Hubacek
Second: Trustee Sudkamp

Yes: Trustees
No: Trustee
Motion Carried.

Agenda Item # 4- Letter from Administrator Wiak requesting the board approve the American Legal Publishing Codification Proposal in the amount of \$20,100 which will incorporate all ordinances adopted since the last codification was done in 1971. They will conduct a legal review of the entire code to ensure it is current and compliant with all applicable state and federal statutes and provide an updated organized and searchable code for ease of reference by staff, elected officials, and the public.

Action Requested: Motion to approve American Legal Publishing Codification Proposal in the amount of \$20,100 and the cost can be broken up during the FY 25-26 and FY 26-27.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Nitka, Nevarez, Grossi, Hubacek
No: NA
Motion Carried.

Agenda Item # 5 - Letter from Administrator Wiak regarding the 2025 Tax Levy and is requesting the board approve (1) Ordinance No. 25-25 authorizing the Tax Levy, Assessment and Collection of taxes for the 2025 tax year for the Village of Forest View and (2) Resolution No. R25-03 directing the County Clerk to reduce the amount added to the Village's levy for loss and cost.

(1) Action requested: Motion to approve Ordinance No. 25-25 authorizing the Tax Levy, Assessment and Collection of taxes for the 2025 tax year for the Village of Forest View

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castaneula, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

(2) Action requested: Motion to approve (2) Resolution No. R25-03 directing the County Clerk to reduce the amount added to the Village's levy for loss and cost.

Motion: Trustee Hubacek
Second: Trustee Castaneula
Yes: Trustees Hubacek, Castaneula, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Agenda Item # 6 - Letter from Administrator Wiak is requesting the board approve Resolution No. R25-04 authorizing the transfer of \$190,000 to the Forest View Police Pension Fund for Fiscal Year 2025.

Action Requested: Motion to approve Resolution No. R24-07 authorizing the transfer of \$190,000 to the Forest View Police Pension Fund for Fiscal Year 2025.

Motion: Trustee Grossi
Second: Trustee Castanuela

Yes: Trustees Grossi, Castanuela, Nitka, Nevarez, Sudkamp, Hubacek
No: NA
Motion Carried.

Agenda Item # 7 - Chief Ritz is requesting authorization to hire (3) three part-time police officers in support of the operational and staffing needs of the Forest View Police Department.

Action Requested: Motion to hire (3) three part-time police officers.

Motion: Trustee Nevarez
Second: Trustee Nitka

Yes: Trustees Nevarez, Nitka, Castanuela, Hubacek, Sudkamp, Grossi
No: NA
Motion Carried.

Agenda Item # 8 - Chief Ritz is requesting the board approve the proposal from Fortress Plus Solutions to conduct an Evidence Room Inventory in the amount of \$4,292.00.

Action Requested: Motion to approve the proposal from Fortress Plus Solutions to conduct an Evidence Room Inventory in the amount of \$4,292.00.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Castaneula, Nitka, Nevarez
No: NA
Motion Carried.

Agenda Item # 9 Letter from Chief Ritz requesting the Board approve Ordinance No. 25-28 an ordinance authorizing the sale or disposal of certain Surplus personal property and requesting permission to surplus and dispose of this property that is owned by the village and no longer needed.

- 1) Two (2) Motorola Radius m1225 squad radios; Serial numbers 869FZE4757 and 869FZW6349.
- 2) One (1) HP Color Printer CP4025 SN: JPCCD6COCD
- 3) Twp (2) CODE 3 Light Control Boxes (no serial number)
- 4) Old Broken desk from the garage (no model-serial number)

Action requested: Motion for the board to approve Ordinance No. 25-28, an ordinance authorizing the sale or disposal of certain Surplus personal property mentioned above.

Motion: Trustee Castanuela
Second: Trustee Hubacek

Yes: Trustees Castanuela, Hubacek, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

Chief Ritz stated that he will give a copy of the inventory on where the items are disposed.

11. APPLICATION FOR NEW BUSINESS LICENSE:

Agenda Item # 10 - Letter from Administrator Wiak requesting the board's approval to issue a Business License to Jorge and Ana Montes de Oca, owners of El Dia Newspaper at 4516 Clinton Ave.

Action Requested: Motion to approve a business license to Jorge and Anna Montes de Oca, owners of El Dia Newspaper.

Motion: Trustee Castanuela
Second: Trustee Sudkamp

Yes: Trustees Castanuela, Sudkamp, Hubacek, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

Agenda Item # 11- Letter from Administrator Wiak on behalf of resident Therese Guzman who is requesting the board's approval for a variance to allow Tax Preparations to be permitted as a Home Office Business to Ordinance 10-5-16 and issue a Business License to Therese Guzman, owner of Therese Guzman Taxes, to operate a Home Office at 4524 Grove Ave. This business is seasonal, lasting approximately 12 weeks and involves tax preparations.

Action Requested: Motion to approve a variance allowing Tax Preparation to be permitted as a Home Office Business and approve a Business License to Therese Guzman owner of Therese Guzman Taxes, to operate a Home Office as a Tax Preparer.

Trustee Grossi stated he does not have an issue with it, but we need to be more vigilant with special approvals. Rules should be followed and understand that if there are complaints or violations licenses could be pulled.

Motion: Trustee Nevarez
Second: Trustee Castanuela

Yes: Trustees Nevarez, Castanuela, Hubacek, Sudkamp, Grossi, Nitka,
No: NA
Motion Carried.

12. APPLICATION FOR NEW COMMERCIAL BUILDING REQUEST:

Agenda Item # 5 - F25-22 Kinder Morgan, 4811 S. Harlem Ave. Remove and replace communication line and fire sprinklers.

Action Requested: Motion to approve Commercial Permit #
F25-22 to Kinder Morgan.

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

13. APPLICATION FOR RESIDENTIAL BUILDING REQUEST:

NF25-43 Naven and Yara Valdez, 4531 Grove Ave. Remove and replace vinyl siding, soffit fascia, trim, and gutters.

NF25-44 Omar Marquina and Maribel Mendez, 4530 Wisconsin Ave. Remove and replace (7) seven windows.

NF25-45 Wacław Pecherz, 4615 Kenilworth Ave. Remove and replace (8) eight windows.

NF25-46 Miguel and Michelle Garcia, 4503 Maple Ave. Remove and replace (11) eleven windows.

Action Requested: None, information only.

14. REPORTS OF OFFICERS:

Village Administrator Wiak:

- Mentioned that the Bad Attitude Tavern has applied for their business license and is changing their name to The Dog House.

15. REPORTS FROM DEPARTMENT HEADS:

Public Works Superintendent Miller:

- Reported that between 4 am Saturday Nov 29th thru 10 am Sun Nov 30th 8.7 inches fell. Public Works plowed and salted from 8am to 11pm on Saturday and salted once on Sunday around noon.
- Used the sidewalk bobcat went down halfway through the night when the hydraulic fitting broke loose and lost a lot of hydraulic fluid and it has been repaired and refilled.
- Water tower camera issues have been resolved and are visible again after the August storm knocked out the camera. Reported that we are switching to a local water testing lab called Metiri testing. There were continued issues with sending sample to the EPA lab directly and UPS and DHL have damaged sample boxes multiple times this year.
- Discussed winter projects that will include painting village hall main hallway, end of season maintenance on mowers and the sweeper. Deep cleaning and reorganize workbench and storage cage in garage.
- Updated that board regarding the Onsolve CodeRed system that was part of a targeting cyber-attack. This old system has since been decommissioned and we were able to transfer our data to a newer version of it called CodeRed by Crisis 24. He states that he is still learning how to do everything, but we are set up enough to send out calls. The main issue is whether we were able to recover all of the lost data and whether some residents might need to sign up again. He stated that he can see who is signed up with the new version and we can send a flyer to anyone who is not signed up and try to get as many people back on as possible.

Interim Police Chief Ritz:

- Police Department wishes everyone a Happy Holiday Season. Officers are doing a great job with parking enforcement.
- Police Departments Monthly Statistical Report for October 2025.
Incidents Generated - Total Calls for Service – 1,161. Calls to 911 – 3, Generated by Officers – 152, Accident Crash Reports – 13, State Citations –55, Ordinance Citations – 353, Vehicle Stickers - 0, Cannabis Citation -17, Warning Citations - 19, Arrests -20, Misdemeanors – 3, and Felonies – 1.
- Police Departments Monthly Statistical Report for November 2025.
Incidents Generated - Total Calls for Service – 1,266. Calls to 911 – 3, Generated by Officers – 173, Accident Crash Reports – 11, State Citations –42, Ordinance Citations – 213, Vehicle Stickers - 0, Cannabis Citation -7, Warning Citations - 16, Arrests -7, Misdemeanors – 1, and Felonies – 0.

Fire Chief Jones:

- Reported on the Fire Departments Open House that was a big hit and thanked everyone for their support and also their first Day of the Dead Service
- Mentioned that they hosted the firehouse snow globe and pictures were taken.
- Commented that there is an increase in car accidents in winter and there was a car rollover on I-55 last night.

- Reported on the Fire Department Activity report for October 2025 and November 2025.
- For October they received a total of 53 calls, including 20 EMS calls, 17 Fire calls, 12 motor vehicle accidents, and 4 Fire other calls for invalid assists / standby-fill ins. The Fire Department did 4 fire station tours and completed 508 hours of training.
- For November 2025 they received a total of 47 calls, including 18 EMS calls, 15 Fire calls, 13 motor vehicle accidents, and 1 Fire other calls for invalid assists / standby-fill ins. The Fire Department did 1 fire station tours and completed 510 hours of training.
- Resident on Clinton commented that there is an empty log on her block and wanted to know if the village will be plowing the sidewalk. Superintendent Miller commented that public works has a list of senior residents who have signed up to clean a path from their door to the driveway.

16. REPORTS FROM VILLAGE TRUSTEES:

- Trustee Nevarez announced that there is a beach ball class scheduled for Saturday.
- A trustee asked how many days a resident can park on the street.
- President Liska asked Administrator Wiak to look into the ordinance.

17. REPORTS FROM VILLAGE PRESIDENT:

- Asked if there were any questions from the audience and then announced that that board is going into executive session.

18. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

Dawn with the park district thanked the village for allowing them to hold the Candy Cane Hunt Christmas party upstairs in the Art Treckler room and thanked Angel for all her work and Chief Jones. Dawn read a letter from Maryann Oreilly with the Lions Club who wanted to express their appreciation to the Fire Chief Jones crew for their friendly fun and helpfulness and the generous support of the village of Forest View.

19. MOTION TO GO INTO EXECUTIVE SESSION at 8:00 P.M.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Castaneula, Nitka, Nevarez, Grossi
No: NA
Motion Carried.

20. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Mike Grossi, Jim Sudkamp, Rich Hubacek, President David Liska, Trustee Maria Castaneula, Jim Nitka, Midalia Nevarez, Administrator Melissa Wiak, Superintendent Tanner Miller, Clerk Laura McGuffey

21. PURPOSE OF THE MEETING

Agenda Item # 11 – To review with the board employee personnel matters, pursuant to 5 ILCS 120/ (c) (1) and 5 ILCS 120/(c) (3) of the Open Meetings Act. (discussion only)

22. MOTION TO RETURN TO OPEN SESSION

Motion: Trustee Hubacek
Second: Trustee Castanuela

Yes: Trustees Hubacek, Castanuela, Nitka, Nevarez, Grossi, Sudkamp
No: NA
Motion Carried.

23. MOTION TO ADJOURN

Motion: Trustee Hubacek
Second: Trustee Castanuela

24. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

25. ADJOURMENT:

To adjourn at 8:20 P. M.

Respectfully submitted,
Laura D. McGuffey
Village Clerk