

**MINUTES OF THE SPECIAL MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
June 12, 2025**

NOTICE IS HEREBY GIVEN that the President and Board of Trustees of the Village of Forest View will hold special meetings on Thursday, June 12, 2025, at 6:00 PM at Village Hall, 7000 West 46th Street. The agenda for the special meeting is as follows:

1. CALL TO ORDER

The Special board meeting of the Village of Forest View was called to order by Village President Liska at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE

President Liska led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Nitka, Nevarez
Absent: Trustee Castanuela

4. MOTION TO ADJOURN TO EXECUTIVE SESSION at 6:01 P.M.

Motion: Trustee Hubacek
Second: Trustee Grossi

Yes: Trustee: Hubacek, Grossi, Sudkamp, Nitka, Nevarez
No: NA
Motion Carried.

5. ROLL CALL

Present: Trustees Grossi, Nitka, Nevarez, Sudkamp, Hubacek, Interim Administrator DuRocher, President Liska, Clerk McGuffey

6. PURPOSE OF THE MEETING

Agenda Item # 1 - Motion to adjourn to Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act to consider information relating to the hiring of individual employees.

Interim Administrator DuRocher commented that after reviewing over 30 applications for this position we selected the following three candidates for further consideration. He stated that there

may be some concerns about the candidates not having enough municipal experience. He states that he would highly recommend that the new administrator be required to join the International City/County Management Association (ICMA) and the Illinois City/County Management Associations (ILCMA) and mentioned that both of these organization offer training and resources geared towards professional development and networking. He stated that there is money in the budget for them to attend annual conferences for each and ILCMA has specific programs offered during the year geared towards new administrators. ICMA has a code of ethics that we are all required to follow. Illinois Municipal League (IML) also has training and publications for both administrators and elected officials. He then stated that both the Village Attorney and he will be available to help out as needed.

The board conducted interviews with the following Village Administrator candidates.

1. 6:00 P.M. Interview with Melissa Wiak
2. 6:45 P.M. Interview with George Sheets
3. 7:30 P.M. Interview with Ed Cabezas

7. MOTION TO RETURN TO REGULAR SESSION

Motion: Trustee Hubacek
Second: Trustee Grossi

Yes: Trustees Hubacek, Grossi, Sudkamp, Nitka, Nevarez
No: NA
Motion Carried.

8. PUBLIC COMMENT

When the board returned to regular session, they discussed with Interim Administrator DuRocher the candidates. Discussion ensued regarding the salary. DuRocher stated that they would not be able to get anyone with more experience unless you increased the salary. The board was in favor of hiring Melissa Wiak as the Village Administrator and John would continue working two days a week to mentor her. At the conclusion of the meeting the trustees asked we would be preparing an employment contract which John DuRocher replied she would be on a six-month probation.

9. ADJOURNMENT

Motion: Trustee Hubacek
Second: Trustee Grossi

7. ROLL CALL

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

8. ADJOURNMENT

To adjourn at 8:56 P.M.

Respectfully submitted,
Laura D. McGuffey
Village Clerk