

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
February 25, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of February 11, 2020 be approved as read:

A trustee noted that the public comments section was skipped at the last board meeting. Village President Powell apologized for the omission.

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the February 11, 2020 board meeting in the amount of \$ 101,497.85

Check # 30002-30008
Voided: None

Motion: Trustee Hubacek
Second: Trustee Kirchgatterer

February 25, 2020

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

- B. To approve the check register from the accounts payable of the February 11, 2020 board meeting in the amount of \$ 55,532.91

Check # 30009-30037
Voided: None

Motion: Trustee Miller
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 97,866.05. This payroll covers the period from February 16 - February 29, 2020 for regular full-time employees. Also covered is the Officials payroll from February 1 - February 29, 2020 and the part-time payroll from February 1 – February 15, 2020.

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller
No: None
Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 80,199.81

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach
No: None
Motion Carried.

- C. Total Expenditures: \$ 178,065.86

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola requesting approval of a quote from Seldon Fox, Ltd. to perform the annual audit.

Action Requested: Motion to approve with a three (3) year contract with Seldon Fox in the amounts not to exceed \$22,100.00 for FY 2020, \$22,500.00 for FY 2021 and \$22,900.00 for FY 2022 and authorize the Village Administrator to execute the contract documents.

Village Administrator Mark Masciola discussed the annual audit. In 2017, the Board approved a three-year contract with Seldon Fox for the preparation of the audit for Fiscal Years 2017, 2018 and 2019. For consideration, Village Administrator Masciola is recommending that we award another three-year contract to Seldon Fox for fiscal years 2020, 2021 and 2022. The cost of the audit will reflect a \$300.00 increase or 1.4 %. Village Administrator Masciola stated that we have been with Seldon Fox for several years and are satisfied with their work.

To approve Agenda Item # 1

Motion: Trustee Hubacek
Second: Trustee Kirchgatterer

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item # 2 – Letter from Chief of Police, Gary Wiseman Jr., requesting the purchase of an emergency telephone for the Police Department Lobby.

Action Requested: Motion to authorize the Chief of Police to purchase an emergency telephone from Mercury Systems Corporation and execute the proposal document in an amount not to exceed \$1,800.00.

Police Chief Gary Wiseman Jr, stated we are getting closer to the joint dispatch with Justice, and he is seeking approval for the purchase of a hands-free call box to be installed by Mercury Systems. Police Chief Wiseman Jr. stated that Mercury Systems is a long-standing Communications and Technology Company that works strictly with Police Departments. Their quote for the Emergency Box was \$1,699.52. The box is a bright yellow box with one push button that will connect you directly to dispatch. The box will be mounted low enough for wheelchair access. Discussion ensued regarding the purchase of a call box compared to a phone. Chief Wiseman Jr. stated that the box is less likely to be damaged and is very easy to use. Mercury Systems recommends the emergency call box. The lobby of the Police Department will remain unlocked, allowing access to the call box 24 hours per day.

To approve Agenda Item # 2

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: Trustee Sudkamp

February 25, 2020

Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., regarding the 2019 Police Department Annual Report.

Action Requested: None, informational only.

A Trustee had questions regarding the annual report. He would like the full-time Radio Operators and the mileage for the Police Chief’s vehicle added into the report. Village President Powell stated that the information will be added.

Agenda Item # 4 – Letter from Acting Fire Chief, Thomas A. Heller, regarding the 2019 Fire Department Annual Report.

Action Requested: None, informational only.

A Trustee asked if the Air Bottles for the Fire Department were received. Fire Chief Heller stated that they were received and will be discussed under his Report of Officers.

8. APPLICATIONS FOR PERMITS:

NF20-02 Gina Nutting, 4515 S. Wenonah Avenue, Bathroom Remodel.

Action Requested: None, informational only.

9. APPLICATIONS FOR USE OF THE VILLAGE HALL:

Agenda Item # 5 – Anthony Correa to hold a birthday party on Saturday, February 29, 2020 from 4:30 p.m. to 9:30 p.m. in the Treckler Hall.

Action Requested: Motion to approve.

To approve Agenda Item # 5

Motion: Trustee Miller

Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp

No: None

Motion Carried.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola

- All computer equipment has been installed and completed on February 12, 2020.

- APEX Oil Company resubmitted their project plans. The original plan called for two bulk storage tanks. They have changed their plans to add three new bulk storage tanks. They have reduced the diameter from 110 feet to 100 feet diameter by 48 feet in height. Plans will be delivered to FSCI for the start of the plan review.
- Received a request for a Building Permit Application for Park N' Fly to pursue a car wash project. Plans will be submitted to FSCI. They will need a permit from MWRD for the stormwater management aspect of that project.
- On February 24, 2020, Mohammad Yaqoob closed on the 4609 and 4615 S. Harlem Avenue properties. They are working on two demolition permits. One permit is for the Quonset Hut. A gentleman is interested in taking it apart and relocating the unit. The second permit would be for the complete demolition of the two-story building.
- Spoke with the granddaughter from 4503 Wenonah. Electricity has been reestablished and she is working on reconnecting the gas. They will be redoing the Trust Agreement so that she will have control over the property. Her intent is to do some rehab on the property before selling it.

A Trustee had requested that before the demolition of any buildings, precaution should be taken regarding the possibility of any rodents that may be in those buildings.

2. Superintendent Water & Public Works Jack O'Donohue was absent. Village Administrator Mark Masciola presented the Water & Public Works Report.
 - Snow and ice removal operations were conducted on Wednesday, February 12th at 7:30 p.m. and again on Thursday, February 13th at 4:30 a.m.
3. Police Chief Gary Wiseman Jr.
 - Provided Police Reports for February 11th – February 24th.
4. Fire Chief Tom Heller
 - Replacement Air Bottles have been ordered, delivered and placed in service. There are a couple of bottles that are on back order. There is a ten-year warranty on the air bottles.
 - The Lazy Boy chairs are on back order.
 - Fire Chief Heller, together with Village Administrator Masciola, completed and submitted the Grant for the new Air Packs.
 - A Forest View Fireman's wife works with the Ronald McDonald House connected to Christ Hospital in Oak Lawn. There is a Wish List if anyone would like to participate. Donations can be dropped off at the Fire House through March 27, 2020.
 - Spoke to Mohammad regarding the request to use the two-story building for Fire Department Training and Drills before the demolition.

B.) Reports from Village Trustees
None

C.) Report from the Village President

- Village President Powell completed a Ride-Along with the Deputy Chief. They had an interesting conversation while patrolling. They had a nice time visiting Fernando's Restaurant which was thriving well.

11. PUBLIC COMMENT OR QUESTIONS:
None

12. ADJOURNMENT:

To adjourn at 7:20 P.M.

Motion: Trustee Miller
Second: Trustee Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk