

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – TRECKLER ROOM
October 27, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

Village President Powell thanked everyone for having their temperatures taken as they entered the board meeting. He stated that he is trying to keep everyone safe during COVID-19.

4. APPROVAL OF PREVIOUS MINUTES:

Discussion ensued regarding the minutes stating names of anyone who speaks without identifying themselves.

That the minutes of the regular board meeting of September 22, 2020 be approved after the minutes have been revised removing names of any Trustees that have not identified themselves:

Motion: Trustee Sudkamp
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the September 22, 2020 board meeting in the amount of \$ 120,393.52

Check # 30601-30609
Voided: None

- B. To approve the check register from the accounts payable of the

September 22, 2020 board meeting in the amount of \$ 78,093.57

Check # 30610-30637

Voided: None

- C. To approve the check register from the payroll of the October 13, 2020 board meeting in the amount of \$ 106,260.86

Check # 30639-30640 & 30642-30648

Voided: None

- D. To approve the check register from the accounts payable of the October 13, 2020 board meeting in the amount of \$ 57,003.48

Check # 30638, 30641

Check # 30649-30686

Voided: None

Action Requested: Motion to approve

A Trustee had a question regarding the pay for a specific employee. Village President Powell explained that the employee was on sick leave. The employee's sick time and comp time needed to be verified before a check could be issued.

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 94,958.68. This payroll covers the period from October 16 – October 31, 2020 for regular full-time employees. Also covered is the Officials payroll from October 1 – October 31, 2020 and the part-time payroll from October 1-October 15, 2020.

- B. To approve the accounts payable as listed in the amount of \$ 56,428.02

- C. Total Expenditures: \$ 151,386.70

Action Requested: Motion to approve

Motion: Trustee Grossi
Second: Trustee Miller

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

7. REPORTS OF REVENUE - As of September 30, 2020:

Cash Receipts:	\$	121,964.89
Sales Tax:	\$	46,663.01
Home Rule Sales Tax:	\$	25,579.33
Interest:	\$	241.53
Local Gas Tax:	\$	<u>17,511.49</u>
Total Revenue:	\$	211,960.25

Action Requested: None, informational only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Superintendent of Public Works & Water, Jack O’ Donohue, regarding the purchase of road salt from Morton Salt for the 2020/2021 winter season at a cost of \$72.30 per ton delivered.

Action Requested: Motion to purchase road salt for the 2020/2021 winter season from Morton Salt at a cost of \$72.30 per ton delivered and authorize the Village Administrator to sign the quotation.

Superintendent of Water & Public Works O’Donohue spoke regarding the quote from Morton Salt for the 2020/2021 winter season. The quote of \$72.30 per ton is down \$15.00 per ton from last year. Superintendent O’Donohue recommends that we continue using Morton Salt due to the quality of the product and their delivery response time.

A Trustee asked if the Village had a cover for the salt yet. Village President Powell stated that they are working on that.

To approve Agenda Item # 1

Motion: Trustee Kirchgatterer

Second: Trustee Grossi

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek

No: None

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 20-08 to authorize the First Amendment to the Water Tower Lease Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless.

Action Requested: Motion to approve Ordinance No. 20-08.

Village Administrator Masciola spoke regarding the First Amendment to the Water Tower Lease Agreement with Verizon Wireless. Ordinance No. 20-08 is Authorizing the First Amendment to the Water Tower Lease Agreement between the Village and Verizon Wireless. Section 7 of the Lease Agreement requires Verizon Wireless, the contractor and subcontractors to have \$3,000,000 in Commercial General Liability Coverage, submit a Certificate of Insurance, Endorsements to the Certificate of Insurance and name the Village of Forest View as an additional insured. Back in March 2019, we approved this Lease Agreement. It was not until this past summer when they had selected their contractors to build their wireless facility at the Water Tower. Their subcontractors cannot obtain the \$3,000,000 CGL coverage. The contractor and subcontractors can obtain \$2,000,000 in CGL coverage. The wireless communications facility has not been installed at the Village's Water Tower despite the fact that the Village has received the first-year rent payment of \$28,800 this past March.

The First Amendment to the Water Tower Lease Agreement with Verizon Wireless will allow lowering the CGL coverage for the contractor and subcontractors to a limit of \$2,000,000. Verizon Wireless has agreed to this change. The CGL coverage for Verizon Wireless will remain at the \$3,000,000 level. In fact, the Verizon Wireless CGL limit is \$5,000,000.

He recommends approval of Ordinance No. 20-08 to authorize the First Amendment to the Water Tower Lease Agreement with Verizon Wireless.

To approve Agenda Item # 2

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., requesting the official appointment of Mark L. Goddard as a Part-Time Police Officer to the Forest View Police Department.

Action Requested: Motion to appoint Mark L. Goddard as a Part-Time Police Officer to the Forest View Police Department.

Police Chief Wiseman spoke requesting approval to hire Part-Time Police Officer, Mark L. Goddard. Mark is currently employed as a Supervisor for HLSA Security as an armed protection officer. Prior to that Mark Goddard was a Police Officer for the City of Chicago. Mark Goddard also is a veteran having served in the Air Force Security Forces with 2 deployments to Iraq. Mark Goddard has extensive certifications and training between his military and police experience. Police Officer Rivera completed an extensive background check on Goddard which consisted of interviews with co-workers, previous supervisors/employers, and neighbors in his community. This also consisted of a fingerprint and name check through the LEADS database.

To approve Agenda Item # 3

Motion: Trustee Sudkamp

Second: Trustee Miller

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 20-09 authorizing a Lease Agreement between the Village of Forest View and the Forest View Park District.

Action Requested: Motion to approve Ordinance No. 20-09.

Village Administrator Masciola spoke regarding Ordinance No. 20-09, an Ordinance Authorizing a Lease Agreement between the Village and the Forest View Park District. A request was received for a Lease Extension commencing on January 1, 2021 through December 31, 2030. A Trustee had asked if there were any changes to the Lease Agreement. Village Administrator Masciola stated there were no changes.

To approve Agenda Item # 4

Motion: Trustee Stimach

Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Abstain: Trustee Kirchgatterer

Motion Carried.

Agenda Item # 5 – Letter from Fire Chief, Thomas A. Heller, regarding Fire Engine #811 (Pinky).

Action Requested: Direction.

Fire Chief Heller spoke regarding Engine #811. It has been stripped of all the equipment that the Fire Department needed. There is also ten (10) sets of turn out gear up in storage that can no longer be used by our department. There is a small fire department located down state which is financially stricken, that we have helped out in the past. They are the Village of Equality Fire Department, located in Gallatin County, IL. They protect a population of roughly 500 residents in a one square mile response area. With an annual budget of \$25,000.00, department fundraisers are held to raise money for necessary equipment and supplies. The National Fire Protection Agency (NFPA) states that turn out gear older than ten (10) years old should not be used. Forest View follows this guideline, but for a department that does not have the money, they may not be able to do the same. We would like to request that the Village Board consider the donation of the ten (10) sets of turn out gear to Equality. The Fire Chief of Equality informed Deputy Chief Dudek that their current fire engine is out of service. The cost of the

repairs is more than their annual budget. At this time, they do not have a fire engine operational to respond to emergency calls. They are relying on neighboring volunteer departments to protect their community. Fire Chief Heller agrees with the suggestion from Deputy Chief Dudek that maybe the Village could donate the 1988 Grumman Engine (Pinky) to Equality. This engine was taken out of service in June. It would be a great gesture of one small community helping out another, as we carry on the tradition to take care of our brother and sister firefighters.

Fire Chief Heller is requesting that the President and Village Board consider the donation of the 1988 Grumman Engine #811 and the ten (10) sets of turn out gear to the Village of Equality, IL.

Village President Powell stated that there will be an Ordinance presented to the Board at the next Village Board Meeting.

Agenda Item # 6 – Letter from Fire Chief, Thomas A. Heller, requesting the official appointment of John Pechulis II as Part-Time Firefighter/Paramedic to the Forest View Fire Department.

Action Requested: Motion to appoint John Pechulis II as Part-Time Firefighter/Paramedic to the Forest View Fire Department.

Fire Chief Heller spoke requesting that the Board consider appointing John Pechulis II as a Part-Time Firefighter/Paramedic. He meets or exceeds our minimum requirements in both firefighting and emergency services certifications. The Police Department conducted a background check. Deputy Chief Aiardo and Fire Chief Heller conducted his character background investigation and found him to be a good employee and is recommended by his peers. John Pechulis II has many years of experience. Fire Chief Heller stated he would make great addition to our department.

A Trustee had a question regarding the background check. Fire Chief Heller stated the Police Department conducted the background check which includes fingerprinting and a criminal record search.

To approve Agenda Item # 6

Motion: Trustee Miller

Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi

No: None

Motion Carried.

9. APPLICATIONS FOR PERMITS:

NF20-36 Village of Forest View/Comcast Cable, 7000 W. 46th Street, Installation of Fiber Optic Line for 9-1-1 Dispatch Service.

NF20-37 Dennis Tetens, 4533 S. Wisconsin Avenue, Repair Chimney.

- NF20-38 Hubaldo Uribe, 4601 S. Grove Avenue, Replace Wooden Steps and Railing on Top Deck.
- NF20-39 George M. Macha, 4530 S. Maple Avenue, Reroof House, Replace Soffit and Fascia.
- NF20-40 Gary & Judy Pohanka, 4500 S. Home Avenue, Replace Garage Header.
- NF20-41 Kathleen C. Ehresman, 4601 S. Wisconsin Avenue, Replace Fence.
- NF20-42 Mary Mamolella, 4540 S. Wenonah Avenue, Replace Boards under Carport.
- NF20-43 Al Snyder, 4512 S. Home Avenue, Reroof House and Garage.
- NF20-44 Amanda Stankus, 4616 S. Maple Avenue, Replace House and Garage Siding.
- F20-37 Denise L. Tennant, 4608 S. Maple Avenue, Remove Dividing Wall and Move Kitchen Doorway.
- F20-38 Krzysztof Pulchny, 4617 S. Kenilworth Avenue, Remodel Second Floor and Basement.
- F20-39 Al Snyder, 4512 S. Home Avenue, Install New Electric Breaker Box.
- F20-40 Adrian Garza, 4505 S. Wisconsin Avenue, Install Sewer Clean Out.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola
 - Last week, the sod was laid along 45th Street as part of the 45th Street Reconstruction Project. We will be receiving a request for payment number three.
 - The Fiber Optic Line needed for the 9-1-1 consolidation is almost complete. A portion was underground between the back of the Village Hall and the utility pole in the parking lot. The remainder is aerial. We do not have a date for the cutover to the Consolidated Dispatch Center. Tentatively, this could happen the first week of December.
 - Working together with Joy, the FY2019-2020 Annual Financial Report is nearing completion ahead of schedule.
 - The required paperwork will be submitted to Cook County for the Care Act Funding program. Forest View has an allocation of \$115,171.33. Looking to get that reimbursed to the Village.

2. Superintendent Water & Public Works Jack O'Donohue
 - On October 19, 2020, the Village of Forest View's Water Department was inspected by Mr. Booker with the Illinois Environmental Protection Agency. Two minor discrepancies were found. Both discrepancies were fixed by the end of the day on October 19, 2020. Along with pictures, a verification email was sent to Mr. Booker. Once the official report is received, it will be available for review.

A Trustee asked a question regarding garbage pick up in the Forest Preserve. Village President Powell stated that he asked Superintendent of Water and Public Works O'Donohue to remove the garbage from the top of the levee. Discussion ensued regarding the garbage.

3. Police Chief Gary Wiseman Jr.
 - Provided Police Reports for September 22, 2020 through October 26, 2020.
4. Fire Chief Tom Heller
 - Pinky participated in the Lions Club Cancer Walk at the end of September.
 - Thank you for hiring our new Firefighter / Paramedic.
 - We passed our annual fire pump test. Both engines are functioning properly.

B.) Reports from Village Trustees

A Trustee had a question pertaining to the Newsletter. Discussion ensued regarding distribution and access to an electronic version of the newsletter.

A Trustee inquired about a complaint. Village President Powell stated that it was an ongoing investigation and could not be discussed at an Open Board Meeting.

Discussion ensued regarding COVID-19 positive tests, documentation and paid time off. A Trustee mentioned a medical report usually provides the guidelines to follow after a positive test.

A Trustee asked what the plan is for the surplus of police vehicles. Village President Powell stated that they are in the process of changing to a company called Gov Deals. The Village can receive a higher purchase price through this auction house.

11. PUBLIC COMMENT OR QUESTIONS:

A question was asked about the Lyons Berm elevation. Village President Powell stated the berm will be the same elevation on both sides.

Resident Mary Powell wanted to say thank you to Superintendent O'Donohue for picking up the garbage at the levee. Ms. Powell addressed a Trustee regarding the importance of taking your temperature during COVID-19. Discussion ensued regarding the garbage on the berm, flooding, sand bags and liability if an employee was to get injured while at the levee.

Resident David Liska asked about a possible website. Village President Powell stated that we are working toward that goal. There are certain legalities that must be followed for a municipal organization. Village President Powell mentioned that he was approached by a resident that has experience with a public website and also may have a possible interest in the Treasurers position.

Personnel from the Forest View Police Department were present to address the Village Board as follows:

Sergeant Zarate addressed the Board requesting additional help for the Forest View Police Department. He asked to meet in an open or closed session. Officers are working sixteen-hour days. A question was asked regarding hiring additional officers. A Trustee mentioned that the reason for not hiring a specific officer was discussed in closed session and can't be discussed at an open meeting.

Sergeant Perez of the Forest View Police Department stated the man power shortage should be a concern for everyone on the Village Board. This is a liability with officers working seventy-two hours per week. Discussion ensued regarding hours, double shifts, days off and the same officers covering the open shifts.

Discussion ensued regarding background checks. Police Chief Wiseman stated that one company he checked with was charging one thousand dollars per person for this service.

Village President Powell called for a Special Closed Session Meeting including the Village Board and the Police Department to be held on November 4, 2020. Village President Powell thanked the Officers for all of the hours they are putting in.

A Resident asked what is needed to hire additional officers? A Trustee explained that the process can take some time. Along with the background check and fingerprinting, there is a protocol that must be followed. Discussion ensued regarding hiring additional officers and scheduling officers once they have returned from sick leave.

A Trustee explained that employees that are off of work due to COVID-19 are allowed ten days of pay, although recovery could be longer.

12. ADJOURNMENT:

To adjourn at 8:14 P.M.

Motion: Trustee Stimach
Second: Trustee Grossi

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk